

**TEES VALLEY COMBINED AUTHORITY (TVCA)
LOCAL ENTERPRISE PARTNERSHIP (LEP) AND INFORMAL CABINET MEETING**

Monday September 13th 2021 at 5pm

MEETING

ATTENDEES

Members

Siobhan McArdle	Tees Valley LEP (Chair)
Ben Houchen	Tees Valley Mayor
Cllr Heather Scott OBE	Darlington Borough Council
Cllr Mary Lanigan	Redcar and Cleveland Borough Council
Cllr Bob Cook	Stockton Borough Council
Kate Roe	Darlington College (representing Further Education Sector)
Jane Reynolds MBE	Tees Valley Business Club (representing Business Representation Groups) Stockton ARC
Annabel Turpin	National Horizon Centre
Jen Vanderhoven	Baltic Training
Joanna Wake	CityFibre
Steph Carter Smith	Double 11
Mark South	ICL Boulby
Andrew Fulton	BP
Graeme Mallows	Learning Curve Group
Brenda McLeish	Halo Project
Yasmin Khan	Cummins Group
Stephen Gill	

Officers

Julie Gilhespie	Group Chief Executive	TVCA
Chris Beck	Group Head of Business Skills	TVCA
Gary Macdonald	Director of Business Skills	TVCA
Geraldine Brown	Head of Strategy and Policy	TVCA
Peter Judge	Monitoring Officer	TVCA
John Hart	Policy Officer	TVCA
Craig Peacock	Group Marketing and Communications Manager	TVCA
Phil Forster	Managing Director	TIA
Chris Rowell	Clean Growth and Innovation Manager	TVCA

<p>LEP 1/21</p>	<p>CHAIRS WELCOME & APOLOGIES</p> <p>The Chair welcomed new members to their first meeting. Introductions were made.</p> <p>Apologies were submitted from Mayor Andy Preston (Middlesbrough Council) Professor Paul Croney (Teesside University) and Matthew Ord (LV Shipping). Apologies were also recorded from Alison Fellows (TVCA) and Denise McGuckin (Hartlepool Borough Council)</p>	
<p>LEP 2/21</p>	<p>MINUTES OF PREVIOUS MEETING & ACTION TRACKER</p> <p>Minutes for the meeting of March 15th 2021, were agreed and signed as a true record.</p> <p>John Hart, policy officer highlighted that the only outstanding item on the Action Tracker – Combined Authority engagement with COP26 - would be addressed as part of the agenda.</p>	
<p>LEP 3/21</p>	<p>CABINET PAPERS</p> <p>Draft papers were tabled for the Cabinet meeting of September 24th 2020.</p> <p>Governance & Appointments</p> <p>Gary Macdonald, Group Head of Finance and Resources, introduced a report setting out changes to membership of Tees Valley Combined Authority committees to have taken place since the previous Cabinet meeting.</p> <p>RESOLVED that: Members noted the report</p> <p>South Tees Development Corporation Constitution</p> <p>Gary Macdonald introduced a report setting out proposed changes to the Constitution of the South Tees Development Corporation, following an annual review by the Monitoring Officer.</p> <p>RESOLVED that: Members approved the report</p> <p>Freeport Update</p> <p>Julie Gilhespie, Group Chief Executive, introduced a paper providing an update on the delivery of the Tees Valley Freeport, including the development of an Outline Business Case to government.</p> <p>RESOLVED that: Members approved the report</p> <p>Medium Term Financial Plan Update</p> <p>Gary Macdonald introduced a report providing an update on the Combined Authority’s Medium Term Financial Plan.</p> <p>RESOLVED that: Members noted the report</p>	

	<p>Teesside International Airport Update Phil Foster, Managing Director of Teesside International Airport made a presentation to members on recent activities at the airport.</p> <p>RESOLVED that: Members noted the report</p>	
LEP 4/21	<p>ENGAGEMENT WITH COP26</p> <p>Chris Rowell, Clean Growth and Innovation Manager, updated members on the Combined Authority's engagement with COP26 - following previous requests from members.</p>	
LEP 5/21	<p>ANY OTHER BUSINESS</p> <p>Ben Houchen welcomed new members to their first meeting.</p> <p>Andrew Fulton thanks officers for the delivery of an induction process for new members.</p> <p>Graeme Mallows requested that an guide to common terms and acronyms used by the Combined Authority be provided to members.</p>	
LEP 6/21	<p>DATE OF THE NEXT MEETING</p> <p>The next meeting will take place on:</p> <ul style="list-style-type: none"> • Monday October 18th 2021 at 5pm 	