

**TEES VALLEY COMBINED AUTHORITY (TVCA)
TEES VALLEY LOCAL ENTERPRISE PARTNERSHIP (LEP) AND INFORMAL
CABINET MEETING**

Monday November 22nd 2021 at 5pm

MEETING

<u>ATTENDEES</u>		
Members		
Siobhan McArdle	Tees Valley LEP (Chair)	
Kate Roe	Darlington College (representing Further Education Sector)	
Jane Reynolds MBE	Tees Valley Business (representing Business Representation Groups)	
Annabel Turpin	Stockton ARC	
Andrew Fulton	ICL Boulby	
Matthew Ord	LV Shipping	
Joanna Wake	Baltic Training	
Yasmin Khan	Halo Project	
Stephen Gill	Cummins Group	
<u>Officers</u>		
Chris Beck	Director of Business and Skills	TVCA
Gary Macdonald	Group Director of Finance and Resources	TVCA
Nolan Gray	Freeport Director	TVCA
Geraldine Brown	Head of Strategy and Policy	TVCA
Shona Duncan	Head of Education, Employment and Skills	TVCA
Peter Judge	Group Monitoring Officer	TVCA
John Hart	Policy Officer	TVCA
Craig Peacock	Group Marketing and Communications Manager	TVCA
Andrew Carter	Assistant Director Business and Enterprise	R&CBC
Rachel Anderson	North East England Chamber of Commerce	

<p>LEP 14/21</p>	<p>CHAIRS WELCOME & APOLOGIES</p> <p>Apologies were submitted from Mayor Ben Houchen (Tees Valley Mayor) Mayor Andy Preston (Middlesbrough Council), Cllr Bob Cook (Stockton Borough Council) Cllr Heather Scott (Darlington Borough Council) Steph Carter Smith (CityFibre) Mark South (Double 11) Graeme Mallows (bp).</p> <p>Apologies were also recorded from Julie Gilhespie and Alison Fellows (Tees Valley Combined Authority) and Julie Danks (Stockton Borough Council).</p> <p>Declarations of Interest were made by Kate Roe and Joanna Wake with regards to the Cabinet paper on the Adult Education Budget.</p>	
<p>LEP 15/21</p>	<p>MINUTES OF PREVIOUS MEETING & ACTION TRACKER</p> <p>Minutes for the meeting of October 18th 2021 were agreed as a true record.</p>	
<p>LEP 16/21</p>	<p>CHAIR'S UPDATE</p> <p>The chair updated members on activities undertaken since the last board meeting.</p>	
<p>LEP 17/21</p>	<p>CABINET PAPERS FOR DECEMBER 17TH 2021</p> <p>Draft papers were tabled for the Cabinet meeting of December 17th 2020.</p> <p>Mayor's Update</p> <p>A report was tabled providing a general update on the key activities of the Mayor and Combined Authority since the last Cabinet meeting.</p> <p>RESOLVED that: Members noted the report</p> <p>Governance and appointments</p> <p>A report was tabled summarizing changes to membership of Tees Valley Combined Authority committees and requesting a constitutional amendment allowing for the selection of a second Deputy Chair of the LEP.</p> <p>RESOLVED that: Members noted the report</p> <p>Adoption of Investment Plan, Budget 2022-23 and Medium-Term Financial Plan</p> <p>Gary Macdonald, Group Head of Finance and Resources, introduced a paper setting out proposals for allocation of resources in an Investment Plan, which must be formally adopted by Cabinet each year, and a draft budget providing the financial framework within which the Combined Authority will operate in the forthcoming financial year.</p>	

	<p>RESOLVED that: Members agreed the report</p> <p>Quarter 2 budget report and medium-term financial plan update summary</p> <p>Gary Macdonald introduced a report providing an update on the financial position of the Combined Authority for the period ending September 30th 2021 and presenting a revised Medium-Term Financial Plan.</p> <p>RESOLVED that: Members noted the report</p> <p>Treasury Management Mid-Year Review</p> <p>Gary MacDonald introduced a report informing members of mid-year performance against the treasury management and prudential indicators set in the Treasury Management Strategy approved by Cabinet in January 2021.</p> <p>RESOLVED that: Members noted the report</p> <p>Adult Education Budget</p> <p>Joanna Wake and Kate Roe left the meeting for the duration of this item.</p> <p>Shona Duncan, Combined Authority Head of Education, Employment and Skills introduced a report seeking approval to implement a reconciliation process for the devolved Adult Education Budget for Academic year 2020/21.</p> <p>RESOLVED that: Members agreed the report</p>	
<p>LEP 18/21</p>	<p>FREEPORT UPDATE</p> <p>Nolan Gray, Freeport Director, delivered a presentation on the delivery of the Teesside Freeport.</p> <p>The Chair congratulated officers on the Teesside Freeport becoming the first in the country to become operational.</p>	
<p>LEP 19/21</p>	<p>LOCAL SKILLS IMPROVEMENT PARTNERSHIPS</p> <p>Rachel Anderson from the North East England Chamber of Commerce provided an update on Local Skills Improvement Partnerships, for which the Tees Valley region is one of eight trailblazers for skills needs assessments being carried out by business representative bodies.</p> <p>The Chair requested that a further update be provided in February 2022.</p>	
<p>LEP</p>	<p>MEMBER UPDATES</p>	

20/21	Updates were provided by members.	
LEP 21/21	<p>DATE OF THE NEXT MEETING</p> <p>The next meeting will take place on:</p> <ul style="list-style-type: none"> Monday January 17th 2022 at 5pm. This meeting will also be a meeting of Informal Cabinet. 	