

Please note that these minutes are currently in draft form and will be approved at the next meeting

**TEES VALLEY COMBINED AUTHORITY (TVCA)
LOCAL ENTERPRISE PARTNERSHIP (LEP) MEETING**

Monday July 11th 2022 at 5pm, Learning Curve Campus, Darlington

MEETING

<u>ATTENDEES</u>		
<u>Members</u>		
Cllr Bob Cook	Stockton Borough Council	
Kate Roe	Darlington College (representing Further Education Sector)	
Annabel Turpin	Stockton ARC (Chair)	
Joanna Murphy	Baltic Training	
Stephen Gill	Cummins Group	
Yasmin Khan	Halo Project	
Matthew Ord	LV Logistics	
<u>Officers</u>		
Gary Macdonald	Group Director of Finance and Resources	TVCA
Helen Kemp	Group Director of Business and Skills	TVCA
Julie Danks	Managing Director	SBC
John Hart	Policy Officer	TVCA

LEP 38/21	<p>CHAIRS WELCOME & APOLOGIES</p> <p>Annabel Turpin, Deputy Chair, opened the meeting and submitted apologies from the Chair.</p> <p>Further apologies were submitted from Mayor Ben Houchen (Tees Valley Mayor) Mayor Andy Preston (Middlesbrough Council) Councillor Jonathan Gulson (Darlington Borough Council), Councillor Shane Moore (Hartlepool Borough Council), Councillor Mary Lanigan (Redcar & Cleveland Borough Council) Professor Paul Croney (Teesside University), Steph Carter Smith (City Fibre), Jane Reynolds (Business Representative Organisation Observer), Andrew Fulton (ICL Boulby), Mark South (Double 11) and Brenda McLeish OBE (Learning Curve Group).</p> <p>Apologies were also received from Julie Gilhespie, Combined Authority Group Chief Executive.</p>	
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	Declarations of interest were made by Kate Roe, Joanna Murphy and Councillor Bob Cook with regards to the Cabinet Paper relating to the Adult Education Budget.	
LEP 39/21	<p>MINUTES OF PREVIOUS MEETING & ACTION TRACKER</p> <p>Minutes for the meeting of February 28th 2022 were agreed as a true record.</p> <p>Consideration was given to the Action Tracker, with all outstanding actions to be addressed following the completion of building work at the Combined Authority offices.</p>	
LEP 40/21	<p>LOCAL ENTERPRISE PARTNERSHIP INTEGRATION PLAN</p> <p>The acting Chair updated members on the development of an Integration Plan for the Tees Valley Local Enterprise Partnership, as required by the Levelling Up White Paper, reporting that a draft plan had been circulated to members and a final plan would be tabled for agreement imminently.</p>	
LEP 41/21	<p>CABINET PAPERS FOR JULY 22ND 2022</p> <p>Papers were tabled for the Cabinet meeting of July 22nd 2022.</p> <p>Mayor's Update Helen Kemp, Group Director of Business and Skills, introduced a paper providing a general update of key activities of the Mayor and Combined Authority since the last Cabinet meeting.</p> <p>Members noted the report.</p> <p>Governance and Appointments Gary Macdonald, Group Director of Finance and Resources, introduced a paper setting out proposed Combined Authority committee appointments for the coming civic year.</p> <p>Members noted the report.</p> <p>Investment Plan Refresh Gary Macdonald gave a verbal update to members on the proposed changes to the Combined Authority Investment Plan and stated that the report would be circulated to members at the earliest opportunity.</p> <p>Members noted the update.</p> <p>Medium Term Financial Plan Update Q4 Gary Macdonald introduced a paper updating members on the financial position of the Combined Authority as of March 31st 2022.</p> <p>Members noted the report.</p>	

	<p>Treasury Management Outrun Report 2021/22</p> <p>Gary Macdonald introduced a paper updating members on performance against the treasury management and prudential indicators set out in the Combined Authority Treasury Management Strategy.</p> <p>Members noted the report.</p> <p>Employment and Skills Strategy</p> <p>Helen Kemp introduced the draft Tees Valley Employment and Skills Strategy, which will form the basis for investment in Employment and Skills investment to 2029, and set out plans for a delivery plan for the strategy to be delegated to the Chief Executive in consultation with the Tees Valley Mayor and relevant Cabinet portfolio holder.</p> <p>Members noted the report.</p> <p>Adult Education Budget</p> <p>Joanna Murphy and Kate Roe declared an interest and withdrew from the meeting for the duration of the item. Councillor Bob Cook remained in the meeting as the relevant portfolio holder but did not contribute to the discussion.</p> <p>Helen Kemp introduced a report setting out the proposed process for allocating funding from the Adult Education Budget to learning providers in the coming academic year and allocations to providers.</p> <p>Members noted the report.</p>	
<p>LEP 42/21</p>	<p>ANY OTHER BUSINESS</p> <p>Proposed meeting dates for the Civic Year 2021/22 were approved by members.</p> <p>The acting Chair, in the capacity of GDPR champion, reported that they had recently reviewed Combined Authority data protection policies and were satisfied that they were suitably robust and comprehensive.</p> <p>The acting Chair asked that thanks to Brenda McLeish for offering to host the meeting be placed on record.</p>	
<p>LEP 43/21</p>	<p>DATE OF THE NEXT MEETING</p> <p>The next meeting will take place on:</p> <ul style="list-style-type: none"> • Monday September 12th at 5pm. 	