

Appendix 2 - WORKSTREAM TOR

Teesside Freeport - Strategy & Accountability for public money workstream Terms of Reference

Group	
Chair	Redcar & Cleveland Borough Council Leader
Lead officer	TVCA Group Director of Finance & Resources
Team (5+ Members)	<ul style="list-style-type: none"> • 1 Chair (TVCA Cabinet Member) • 1 STDC Board representative • 1 Private landowner representative (Sembcorp) • All Port Representatives from Governance Board • 1 Assurance and Compliance workstream Chair • 1 Inward Investment and Innovation workstream Chair • Government department representative(s) <p>In Attendance (non-members)</p> <ul style="list-style-type: none"> • TVCA Group Chief Executive Officer (Optional) • TVCA Group Director of Finance and Resources • Director of Freeport • Workstream Project Manager (Optional)
Quoracy	5 Members but must include the Chair
Voting	<ul style="list-style-type: none"> • 1 x Chair • 1 x STDC Board representative • 1 x Private landowner representative • All Port Representatives from Governance Board
Role and function	<p>The Role and Function of the Strategy & accountability for public money workstream is to support the overall Freeport objectives:</p> <ol style="list-style-type: none"> a. establish the Freeport as a national hub for global trade and investment b. promote regeneration and job creation c. create a hotbed for innovation <p>Achieved by discharging the following functions: -</p> <ol style="list-style-type: none"> i. Ensure public funds are discharged efficiently and effectively and economically overseeing all necessary financial reporting requirements into the Freeport Governance Board ii. Review delivery timelines for implementation of Tax & Custom zones.

	<p>iii. Formally report to DHLUC through the area lead periodically and at least annually on how the Freeport is delivering on the strategy set out in their winning bid</p> <p>iv. Comply with DHLUC's requirements on monitoring and evaluation (such as data collection and provision regarding new jobs, businesses created and private investment attracted)</p>
Delegation/authority	Delegations as determined by the Freeport Governance Board

**Teesside Freeport – Risk workstream
Terms of Reference**

Group	
Chair	Lead representative of appointed Operator of Primary Customs Zone
Lead officer	Director of Freeport
Team (9+ Members)	<ul style="list-style-type: none"> • 1 Chair • All Customs Zone representatives • Ports Estates/Security representatives • HMRC representative • UK Border Force representative • National Crime Agency representative • Private landowner representatives <p>In Attendance (non-members)</p> <ul style="list-style-type: none"> • TVCA Group Finance and Resources representative • Director of Freeport • TVCA Group Risk Manager
Quoracy (and voting members)	Chair will agree with the Group the content of any reports/recommendations through to Freeport Governance Board by consensus.
Role and function	<p>The Role and Function of the Risk workstream is to support the overall objectives of the Freeport Governance Board to:</p> <ol style="list-style-type: none"> a. establish the Freeport as a national hub for global trade and investment b. promote regeneration and job creation c. create a hotbed for innovation <p>Achieved by discharging the following functions: -</p> <ol style="list-style-type: none"> i. Actively manage security & illicit threat risks across physical, personnel, and cyber domains, and work with DHLUC, HMRC, Border Force, the NCA, and Home Office to conduct periodic review of the measures in place and any breaches. ii. Review and recommend improvement to system of mitigation within the Freeport. iii. Review and recommend improvement to customs control and facilitation process to HMG through FREN / SRO mechanisms.
Delegation/authority	Delegations as determined by the Freeport Governance Board

**Teesside Freepport – Inward Investment and Marketing
Terms of Reference**

Group	
Chair	LEP Chair
Lead officer	Freeport Director
Team (8+ Members)	<ul style="list-style-type: none"> • 1 Chair (LEP Representative) • All landowner representatives • Port Business Development Representatives <p>In Attendance (non-members)</p> <ul style="list-style-type: none"> • Director of Freeport • TVCA Head of Marketing • TVCA Head of Inward Investment • LA Directors of Regeneration representative • Government Department representative(s)
Quoracy (and voting members)	Chair will agree with the Group the content of any reports/recommendations through to Freeport Governance Board by consensus. Inward Investment items will be managed in line with the current TVCA arrangements for managing Invest Tees Valley enquiries.
Role and function	<p>The Role and Function of the Inward Investment & Marketing workstream is to support the Freeport Governance Board in achieving its objectives: -</p> <ul style="list-style-type: none"> a. establish the Freeport as a national hub for global trade and investment b. promote regeneration and job creation c. create a hotbed for innovation <p>Achieved by discharging the following functions: -</p> <ul style="list-style-type: none"> a. Market the Freeport effectively to procure private investment into the Freeport b. Ensure appropriate support is provided to investors who commit to the Freeport to help deliver their investment c. Plan / Coordinate freeport marketing direction d. Review alignment with Freeport sectors
Delegation/authority	Delegations as determined by the Freeport Governance Board

**Teesside Freeport – Innovation & Skills workstream
Terms of Reference**

Group	
Chair	TVCA Cabinet lead for Skills
Lead officer	TVCA Director of Skills
Team (8+ Members)	<ul style="list-style-type: none"> • 1 Chair • All landowner representatives • Port Business Development Representatives • Local Enterprise Partnership representative • Government Department representative(s) <p>In Attendance (non-members)</p> <ul style="list-style-type: none"> • TVCA Group Director of Innovation • TVCA Group Director of Skills • Tees Valley Industry innovation leaders (Optional) • ETC Lead (Optional) • Director of Freeport (Optional)
Quoracy (and voting members)	Chair will agree with the Group the content of any reports/recommendations through to Freeport Governance Board by consensus.
Role and function	<p>The Role and Function of the Innovation & Skills workstream is to support the Freeport Governance Board in achieving its objectives: -</p> <ol style="list-style-type: none"> a. establish the Freeport as a national hub for global trade and investment b. promote regeneration and job creation c. create a hotbed for innovation <p>Achieved by discharging the following functions: -</p> <ol style="list-style-type: none"> a. Review the creation of new roles associated with the Freeport and identifies the skills gaps b. Recommends an action plan to address skills gaps and support a programme of re-employment b. Provide an innovation function which: <ol style="list-style-type: none"> i. supports innovative businesses where they require input ii. makes best use of the existing innovation eco-system iii. coordinate and facilitate submissions for place-based innovation or challenge funds and regulatory support from Freeport firms
Delegation/authority	Delegations as determined by the Freeport Governance Board

