

SOUTH TEES DEVELOPMENT CORPORATION (STDC) BOARD

Date: 4th March 2020

Time: 15.00 pm

Venue: Cavendish House, Stockton-On-Tees

Attendees:		Apologies:
Ben Houchen (Chair)	Tees Valley Mayor	Andy Preston
John Baker	Teesside Learning Trust	Anand Srinivasan
Paul Booth	TV LEP	David Smith
Bob Cuffe	Non-Executive Director	Sir Alan Cockshaw
Phillip Leech	Urban & Civic	Steve Gibson
Mary Lanigan	Leader, RCBC	
Graham Robb	Recognition PR	
Jane Turner	Teesside University	
Mary Lanigan	RCBC	
John Hobson	RCBC	
Tom Smyth	BEIS, Interim Government Representative	
David Allison	STDC	
John McNicholas	STDC	
Julie Gilhespie	TVCA	
Gary MacDonald	TVCA	
Andrew Nixon	TVCA	
Sharon Jones (Secretariat)	TVCA	

No.	Agenda Item	Summary of Discussion	Actions Required	Responsibility
1.	Welcome and introductions	The Chair welcomed everyone to the meeting. Apologies were submitted as above.		
2.	Declarations of Interest	GR – declared that his company have clients within the Offshore Wind Sector.		
3.	Quorum	The meeting was noted as quorate.		
4.	Minutes of previous meetings	The minutes of the meeting held on 29 th January were agreed as a true record. The minutes of the meeting held on 10 th February were agreed as a true record.		
5.	Chair's Update	The Chair had given a detailed briefing on the CPO situation and all developments relating to this to Board members in advance of this meeting.		
6.	CEO Update	The Chair proposed and Board agreed to pass a resolution to exclude the press and public under paragraph 3 of part 1 of schedule 12a of the Local Government Act 1972, in order to allow Board to consider matters of a commercially confidential nature. A report was circulated giving members an update from the perspective of the CEO.		

		Resolved that the report was noted.		
7.	Written Resolutions	<p>Papers were circulated detailing written resolutions that need approval of the Board as the amounts exceed those in the scheme of delegation.</p> <p>The first is in relation to bridge stock acquired when we took on the land.</p> <p>Resolved that the Board endorses the proposal to procure and appoint the technical consultancy services necessary to enable STDC to properly execute its bridge management obligations as estate and asset owner.</p> <p>The second is in relation to access to the Prairie site.</p> <p>Resolved that the Board endorses the proposal to procure the technical and project management consultancy services necessary for developing out the Phase 1 Prairie site enabling works scheme and overseeing its delivery through construction.</p>		
8.	AOB	<p>GM proposed that audit info is circulated to the Board before 31st March. It should be considered by the Board for assurance at this level and this is deemed to be good practice. This can then be ratified post event on 27th May. It was agreed by AN as Monitoring Officer that this process is acceptable.</p> <p>It was noted that MPIM for this year has been cancelled. It was agreed that the approach to next year's event will be discussed at a future meeting.</p> <p>DA advised that although the Board endorsed the risk appetite at their last meeting it was done whilst inquorate. The Board agreed that they are all happy to endorse this.</p> <p>Resolved that Risk Appetite for STDC is endorsed.</p>		

9.	Date of next meeting	27 th May 2020	