

# Joint HMRC / HMT Freeports Customs Policy Group Terms of Reference

## Purpose & Objectives

The Joint HMRC/HMT Freeports SRO Customs Policy Group will be specifically focused on the Freeports customs model engaging stakeholders within Freeports, HMRC and HMT policy colleagues.

### Purpose:

- To discuss, advise and share information and act as a consultation group on HMRCs customs model.
- To obtain industry views to help inform HMRCs understanding of business and trade in a Freeport/ Customs site operation.
- To consider proposals put forward by Freeport customs experts.
- To develop HMRCs approach for delivery of Freeports and offer a forum that could provide insight to improve the model
- This forum delivers on a specific ask from the freeports for such discussions

### Objectives

- To provide a forum for Freeports and HMRC/HMT to discuss and address specific issues of mutual concern with relevant stakeholders from the freeport.
- To ensure a consistent approach to engagement with Freeports customs experts.

### Scope

- To look exclusively at Freeports customs model and improvements that can be made without having inadvertent consequences for the wider customs regime.
- To validate the group a senior manager or a nominated deputy from HMRC/HMT must be present.

## Membership

Name	HMG/Freeport Rep	Deputy
Victoria Quinn	DLHUC	
Sudip Tailor	DLHUC	
John Lucy	Liverpool	Louise Di-Blasi
Tom Newman-Taylor	East Midlands	

Charlie Heard, Ian Cooper, Kevin McKenzie	Plymouth	
Chris Green	Thames	
Nolan Grey	Teeside	Liz Hutchinson
Simon Green, David Gwynne	Humber	
Steven Wilson	Freeport East	
	Solent	

Standing members of the group will be drawn from HMRC/ HMT and Freeports customs experts and delivery colleagues. Meetings will be chaired by HMRC- David Valley HMT- David Kerr (deputies nominated as and when required). Customs SMEs will be invited dependent on the areas of discussion. The table below contains details of standing members. (If a member is unable to attend a deputy can be nominated details to be given to the secretariat). Each meeting will have specific topics for discussion. Items can be submitted by the Freeport rep for inclusion and the agenda will be formalised and circulated by the secretariat.

## Meeting Arrangements

**Frequency:** The group will meet on a quarterly basis. The intention is for meetings to be held and discussions proposals and outcome shared with the main SRO forum and the JCCC.

**Format:** Meetings can be held face to face and digitally.

**Chair:** The meeting will be chaired by HMRC/HMT policy reps.

**Secretariat:** HMRC/HMT will provide the secretariat function.

**Agenda:** Will be shared at least 3 working days prior to meeting. Freeports can submit agenda items for discussion to the HMRC/HMT rep for inclusion.

**Minutes:** HMRC/HMT will circulate minutes of the meeting within 5 working days.