



Hartlepool Development Corporation Board

Date: Monday 19th June at 4pm

Venue: Hartlepool Civic Centre

Membership:

Mayor Ben Houchen (Tees Valley Mayor)

Sarah Bedford (Independent member)

Simon Corbett (Independent member)

Brenda McLeish (Independent member)

Lisa Molloy (Independent member)

Shane Moore (Independent member)

Steve Turner (Independent member)

Associate Membership:

Julie Gilhespie (Group Chief Executive TVCA)

Denise McGuckin (MD, Hartlepool Borough Council)

Independent Adviser

Mark Webster (Chief Constable, Cleveland Police)

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
Attached
- 3. Minutes of previous meeting**
Attached
- 4. Chairs Update**
Verbal
- 5. Chief Executives Update**
Verbal
- 6. Confidential Investment Proposal Update**
Under the terms of paragraph 3 of schedule 12a Local Government Act 1972, this item is confidential.
- 7. Date and Time of Future Meeting**

31st July, 2023 at 4pm

Members of the Public - Rights to Attend Meeting

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 Section

100A(4), members of the public are entitled to attend this meeting and/or have access to the agenda papers.

Persons wishing to obtain any further information on this meeting or for details of access to the meeting for disabled people, please contact:
tvtagovernance@teesvalley-ca.gov.uk

Hartlepool Development Corporation Declaration of Interests Procedure

1. The purpose of this note is to provide advice and guidance to all members of the Development Corporation Board and Audit & Risk Committee on the procedure for declaring interests. The procedure is set out in full in the Development Corporation's Constitution under the "Code of Conduct for Members" (Appendix 2).

Personal Interests

2. The Code of Conduct sets out in full, the principles on the general conduct of members in their capacity at the Development Corporation. As a general principle, members should act impartially and should not use their position at the Development Corporation to further their personal or private interests.
3. There are two types of personal interests covered by the Constitution:
 - a. "disclosable pecuniary interests". In general, a disclosable pecuniary interest will involve any financial interests, such as paid employment or membership of a body, interests in contracts, or ownership of land or shares. Members have a pecuniary interest in a matter where there is a reasonable likelihood or expectation that the business to be considered will affect your well-being or financial position, or the well-being or financial position of the following persons:
 - i. a member of your family;
 - ii. any person with whom you have a close association;
 - iii. in relation to a) and b) above, their employer, any firm in which they are a partner, or a company of which they are a director;
 - iv. any person or body in whom persons described in a) and b) above have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or
 - v. any body as described in paragraph 3 b) i) and ii) below.
 - b. Any other personal interests. You have a personal interest in any business of the Development Corporation where it relates to or is likely to affect:
 - i. any body of which you are a member (or in a position of general control or management) and to which you are appointed or nominated by the Development Corporation;
 - ii. any body which:
 - exercises functions of a public nature;
 - is directed to charitable purposes;
 - one of whose principle purposes includes influencing public opinion or policy (including any political party or

trade union) of which you are a member (or in a position of general control or management).

Declarations of interest relating to the Councils' commercial role

4. Financial relationships between the Development Corporation and individual councils do not in themselves create a conflict of interest for Council Leaders who are also Development Corporation Board members. Nor is it a conflict of interest if the Development Corporation supports activities within a council boundary. Nevertheless, there are specific circumstances where the Board may consider entering into direct contractual arrangements with a council, for example in relation to a particular commercial investment project, or in which that council is a co-funder. In these circumstances a non-pecuniary declaration of interest should be made by the Council Leader or their substitute.

Procedures for Declaring Interests

5. In line with the Code of Conduct, members are required to adhere to the following procedures for declaring interests:

Register of Interests

6. Each member is required to complete a register of interests form with their personal interests, within 28 days of their appointment to the Development Corporation. If no declaration is received from elected members within 28 days the matter may be referred to the Head of Paid Service of your local authority and Leader of the political group you represent on your council for action. If a Declaration is not submitted within an appropriate timescale you may be prevented from attending committee meetings. Details of any personal interests registered will be published on the Development Corporation's website, with the full register available at the Development Corporation's offices for public inspection. The form will be updated on an annual basis but it is the responsibility of each member to notify the Monitoring Officer of any changes to the register throughout the year. Notification of a change must be made to the Monitoring Officer within 28 days of becoming aware of that change.

Declaration of Interests at Meetings

7. The Development Corporation will include a standing item at the start of each statutory meeting for declaration of interests. Where members are aware that any of their personal interests are relevant to an item of business being considered at a meeting they are attending, they must declare that interest either during the standing item on the agenda, at the start of the consideration of the item of business, or when the interest becomes apparent, if later.
8. Where members consider that their interest could be considered by the public as so significant that it is likely to prejudice the members' judgement then they may not participate in any discussion and voting on the matter at the meeting, but may attend the meeting to make representations, answer questions or give evidence relating to the business, before it is discussed and voted upon.

9. If the interest is a disclosable pecuniary interest (as summarised in paragraph 3a) then the member must leave the meeting room during discussion and voting on the item of business, but may make representations, give evidence and answer questions before leaving the meeting room. Failure to comply with the requirements in relation to disclosable pecuniary interests is a criminal offence.

Sensitive Information

10. Members can seek the advice of the monitoring officer if they consider that the disclosure of their personal interests contains sensitive information.



HARTLEPOOL DEVELOPMENT CORPORATION BOARD

22nd May 2023 @ 4pm
Hartlepool Civic Centre

These minutes are in draft form until approved at the next Board meeting and are therefore subject to amendments.

<u>ATTENDEES</u>	
<u>Members</u>	
Mayor Ben Houchen (Chair)	Tees Valley Mayor
Simon Corbett	Independent Member
Sarah Bedford	Independent Member
Steve Turner	Independent Member
Shane Moore	Independent Member
Lisa Molloy	Independent Member
Julie Gilhespie	Associate Member
Denise McGuckin	Associate Member
Mark Webster	Independent Adviser
<u>Officers and Others in Attendance</u>	
Emma Simson	Chief Legal Officer and Acting Monitoring Officer, TVCA
Gary Macdonald	Group Director of Finance & Resources TVCA
Sally Henry	Governance Officer, TVCA
Sarah Brackenborough	Head of Operations, TVCA
<u>Apologies</u>	
Brenda McLeish	Independent Member
HDC 07/22	CHAIRS WELCOME & INTRODUCTION The Chair welcomed everyone to the meeting of the Hartlepool Development Corporation Board.
HDC 08/22	APOLOGIES FOR ABSENCE Apologies for absence were submitted as detailed above.



Hartlepool
Development
Corporation

HDC 09/22	<p>DECLARATIONS OF INTEREST</p> <p>There were no interests declared.</p>
HDC 10/22	<p>MINUTES OF PREVIOUS MEETING</p> <p>The Board reviewed the minutes of the meeting held on 20th March, 2023.</p> <p>RESOLVED that the minutes of the meeting held on 20th March were agreed as an accurate record.</p>
HDC 11/22	<p>CHAIRS UPDATE</p> <p>The Chair advised the Board that Planning Orders have been laid before Parliament and will come into force from 1st June. A transition arrangement is being agreed with Hartlepool Borough Council.</p> <p>Hartlepool Borough Council had responded to the Secretary of State Consultation on asset transfer positively.</p> <p>The Chair advised that he and the Group Chief Executive had, the previous week, attended UKREiif in Leeds. This was a real estate and investment exhibition where all the schemes in the Tees Valley were promoted to potential investors.</p> <p>RESOLVED that:- the Hartlepool Development Corporation Board noted the update.</p>
HDC 12/22	<p>GOVERNANCE & APPOINTMENTS</p> <p>Board were provided a report which detailed proposed amendments to the Development Corporation Constitution and Scheme of Delegation.</p> <p>The report also detailed the Audit requirements for the Development Corporation and requested the Board note and approves the next steps in establishing an Audit Committee.</p> <p>It was noted that paragraph 32 of the draft Constitution referenced itself as opposed to an earlier paragraph and it was agreed this would be amended.</p> <p>RESOLVED that the Hartlepool Development Corporation Board:-</p> <ul style="list-style-type: none"> i. approves the proposed amendments to the Hartlepool Development Corporation Constitution; ii. approves the proposed amendments to the Scheme of Delegation for the Hartlepool Development Corporation; and iii. notes the Audit requirements for the Development Corporation and approves the proposed make-up of the Corporation Audit Committee to enable proposals for the membership of that Committee to be presented to the Board at next possible opportunity.
HDC 12/22 HDC	<p>INVESTMENT ZONE UPDATE</p> <p>Hartlepool Development Corporation</p>

	<p>The Board was provided a verbal update on the Investment Zones. Government had identified 8 regions as being successful for Investment Zone status and will move forward to a process where they will co-develop a business case with Government.</p> <p>The Board was further advised that the Investment Zone is capped at £80m and can be taken as tax relief, investment or a combination of both and is the total across all areas within the Investment Zone. A Business Case is already being developed and it covers the Hartlepool Development Corporation area along with the Middlesbrough Development Corporation area and the airport.</p> <p>The Tees Valley Business Case will be based on the digital and creative sectors and the place-based approach to those sectors.</p> <p>It is likely to be the summer at the earliest before the Business Case is approved. A requirement of an Investment Zone is demonstrating that the planning processes are streamlined and efficient which is clearly demonstrated in the Development Corporation Masterplan.</p> <p>If successful, the Combined Authority will be granted the Investment Zone status and will deliver it in line with the agreed Business case.</p> <p>The Board will continue to be updated as and when we have further information.</p> <p>RESOLVED that:- the Hartlepool Development Corporation Board noted the update.</p>
<p>HDC 13/22</p>	<p>HARTLEPOOL DEVELOPMENT CORPORATION MASTERPLAN APPROVAL</p> <p>Board was invited to approve the Hartlepool Development Corporation (HDC) Masterplan ‘Supercharging development in Hartlepool’ which was provided at Appendix 1 to the report. The masterplan sets out the intention to accelerate the regeneration of Hartlepool – maximising the potential of its maritime past, manufacturing present and creative future.</p> <p>It was noted that the design codes are being developed and will be brought to a future board meeting for discussion and approval.</p> <p>RESOLVED that the Hartlepool Development Corporation Board approved the HDC Masterplan.</p>
<p>HDC 14/22</p>	<p>CREATIVE INDUSTRIES CLUSTER</p> <p>The Board was presented with a report which provided an update on the progress made to date on the area around Church Street, which is the focus for a Creative Industries Cluster – a reinforced and expanded centre for Hartlepool’s education and creative industries with space for independent business, visitors and residents.</p> <p>The Board was also invited to note the next steps.</p> <p>During discussion it was noted that the wider public in Hartlepool are unaware of the significant investment in the area as a result of this and it is important that this message is relayed.</p> <p>RESOLVED that the Hartlepool Development Corporation Board noted the update.</p>

<p><i>Under the terms of paragraph 3 of schedule 12a of the Local Government Act, the Chair passed a motion to exclude press and public at this stage of the meeting so the Board could discuss matters of a Confidential nature.</i></p> <p><i>The proposal was made by Shane Moore and seconded by Simon Corbett.</i></p>	
HDC 15/22	<p>CONFIDENTIAL INVESTMENT PROPOSAL</p> <p><i>This item is confidential By Virtue Of Paragraph 3 Of Schedule 12a Local Government Act 1972</i></p> <p>The Board was provided a report which detailed a proposed confidential investment which was discussed. The Chair advised Board members that a further update will be provided at the next Board meeting.</p> <p>RESOLVED that:- the Hartlepool Development Corporation Board approve the recommendations in the report.</p>
HDC 16/22	<p>DATE OF NEXT MEETING</p> <p>Monday 19th June, 2023</p>