

Agenda – Tees Valley Local Enterprise Partnership Board and Informal Cabinet

Monday August 24th 2020 at 5pm

Under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 this meeting will take place via video link

Introduction		
No.	Agenda Item	Lead
1.	Chair's welcome & apologies	Paul Booth
2.	Declarations of Interest	Paul Booth
3.	Minutes of previous meeting & action tracker	Paul Booth Attached
Discussion Items		
4.	Cabinet Papers for Friday September 11 th 2020 <ul style="list-style-type: none"> • Governance and Appointments • Mayor's Update • South Tees Site Company • Investment Plan Delivery Update Q4 	These papers are not for publication and will be published ahead of Tees Valley Combined Authority Cabinet on September 11 th 2020.
5.	Economic Recovery Planning	Geraldine Brown Verbal
6.	Local Enterprise Partnership Industrial Collaboration Board Update	Paul Booth Verbal
7.	Roundtable of Member Updates	All Verbal
Date and Time of Next Meeting: Monday September 14th 2020, 5pm		

Please note that these minutes are currently in draft form and will be confirmed at the next meeting.

**TEES VALLEY COMBINED AUTHORITY (TVCA)
INFORMAL CABINET AND LOCAL ENTERPRISE PARTNERSHIP (LEP) MEETING**

Held remotely via Microsoft Teams

Monday July 13th 2020 at 5pm

MEETING

ATTENDEES

Members

Paul Booth	Tees Valley LEP (Chair)
David Soley	Tees Valley LEP (Deputy Chair)
Ben Houchen	Tees Valley Mayor
Cllr Bob Cook	Stockton Borough Council
Cllr Shane Moore	Hartlepool Borough Council
Cllr Heather Scott	Darlington Borough Council
Graham Robb	Recognition PR
Siobhan McArdle	The Strategy House
Annabel Turpin	Stockton Arc
Zoe Lewis	Middlesbrough College (representing Further Education Sector)
Simon Hanson	Federation of Small Businesses (on behalf of Business Representation Groups)
Rachel Anderson	North East England Chamber of Commerce (on behalf of Business Representation Groups)
Angela Howey	EE
Mark South	Double Eleven Ltd
Brenda McLeish	Learning Curve Group
Jerry Hopkinson	PD Ports

Officers

Julie Gilhespie	Chief Executive	TVCA
Chris Beck	Director of Business and Skills	TVCA
Neal Smith	Head of Communications	TVCA
Tom Bryant	Head of Transport and Infrastructure	TVCA
Shona Duncan	Head of Education, Employment and Skills	TVCA
Charlie Kemp	Culture Co-ordinator	TVCA
John Hart	Policy Officer	TVCA

Julie Danks	Managing Director	Stockton Borough Council
Denise McGuckin	Director for Regeneration and Neighbourhoods	Hartlepool Borough Council
Paul Wildsmith	Managing Director	Darlington Borough Council

<p>LEP 91/19</p>	<p>CHAIRS WELCOME & APOLOGIES</p> <p>Apologies were received from Mayor Andy Preston (Middlesbrough Council), Cllr Mary Lanigan (Redcar & Cleveland Borough Council), Professor Paul Croney (Teesside University), Nigel Perry (CPI) and John Sampson (Redcar & Cleveland Borough Council).</p> <p>John Hart, Policy Officer, also reported that Simon Hanson was representing James Ramsbotham as the Business Representative Organisation representative.</p> <p>Graham Robb, SME representative, recommended that the next meeting of the LEP take place in person in line with the current easing of COVID-19 restrictions. Paul Booth, Chair of the Tees Valley LEP and Julie Gilhespie, Combined Authority Chief Executive, stated that the nature of Cavendish House made it difficult for meetings of this size to be held whilst maintaining government social distancing guidelines but agreed that consideration would be given to the feasibility of future meetings being held partially in person.</p>	
<p>LEP 92/19</p>	<p>MINUTES OF PREVIOUS MEETING & ACTION TRACKER</p> <p>The minutes of the meeting of June 15th 2020 were agreed and signed as a true record.</p> <p>John Hart updated members on the Action Tracker, updating members that the requested meeting between Combined Authority officers and members to discuss the needs of further education learners accessing courses through public transport had been rearranged. All other items were reported as being up-to-date.</p> <p>DECLARATION OF INTEREST</p> <p>Cllr Bob Cook, Julie Danks, Zoe Lewis and Brenda McLeish declared an interest with regards to the Adult Education Budget Cabinet Paper.</p>	
<p>LEP 93/19</p>	<p>CABINET PAPERS</p> <p>Julie Gilhespie, Combined Authority Chief Executive, introduced papers relating to the following items of business for the Combined Authority Annual General Meeting:</p> <ul style="list-style-type: none"> • Annual Meeting Governance & Appointments 	

	<ul style="list-style-type: none"> • Constitutional Amendments • Overview & Scrutiny Committee Annual Report <p>Cllr Bob Cook endorsed the constitutional amendment introducing substitute members for the Combined Authority Overview & Scrutiny Committee.</p> <p>RESOLVED that: Members noted the reports.</p> <p>Investment Plan Deliver Update Q4</p> <p>Julie Gilhespie introduced a report providing members with a quarterly update on the delivery of the Combined Authority Investment Plan.</p> <p>RESOLVED that: Members noted the report.</p> <p>Adult Education Budget</p> <p>Shona Duncan, Combined Authority Head of Employment, Education and Skills, introduced a paper detailing the Combined Authority approach to funding allocations for the devolved Adult Education Budget for academic year 2020/21.</p> <p>RESOLVED that: Members approved the report.</p> <p>Inward Investment Opportunity</p> <p>Julie Gilhespie verbally briefed members on the Combined Authority’s intention to bring forward a cabinet report allocating funding for infrastructural investment necessary to deliver a potential inward investment opportunity.</p> <p>Jerry Hopkinson, thematic lead for logistics, transport and infrastructure, requested further detail relating to location and nature of the investment, which was provided.</p> <p>Culture Programme</p> <p>Julie Gilhespie verbally briefed members on the Combined Authority’s intention to bring forward a cabinet report setting out the allocation of funding for a programme of culture investments supporting the post-pandemic economic recovery.</p> <p>Annabel Turpin, thematic lead for culture and tourism, requested that details of the programme itself were presented to members for examination.</p>	
<p>LEP 94/19</p>	<p>ECONOMIC RECOVERY PLANNING</p> <p>Chris Beck, Combined Authority Director of Business & Skills gave a presentation updating members on the Combined Authority’s proposed support package to protect the local economy and</p>	

	<p>enhance regional growth prospects following the disruption of the COVID-19 outbreak, which will be divided into six themes:</p> <ul style="list-style-type: none"> • Confident People, Confident Businesses • Education, Skills and Jobs • Agile Companies and Competitive Workers • The Building Blocks for Growth • Tees Valley fit for Health and Social Care • Bringing Business Home <p>Brenda McLeish, thematic lead for education, employment and skills, requesting further detail relating to the Health and Social Care theme, which was provided.</p>	
<p>LEP 95/19</p>	<p>TEES VALLEY BUSINESS</p> <p>Chris Beck updated members on the transition from Tees Valley Compass to Tees Valley Business as the regional business support service, which was completed on July 1st 2020.</p> <p>The Chair welcomed the change, and recommended that consideration be given as to how best to promote the business to Tees Valley SMEs.</p> <p>Rachel Anderson, North East England Chamber of Commerce, asked if the service would offer enhanced support for start-ups. Chris Beck confirmed that it would, and the most appropriate delivery mechanism for this service was currently being considered.</p>	
<p>LEP 96/19</p>	<p>ROUNDTABLE OF MEMBER UPDATES</p> <p>Members provided updates on their areas of responsibility.</p> <p>David Soley updated members on the impact of COVID-19 on the hospitality sector, in particular how:</p> <ul style="list-style-type: none"> • The relaxing of social distancing measures had allowed a clear majority of venues to re-open. • Issues relating to government support loans had been resolved. • The Combined Authority Welcome Back fund had been well received by the sector. <p>Annabel Turpin also highlighted the positive response to the Welcome Back fund in the cultural sector.</p> <p>As Chair of Teesside International Airport, David Soley also updated members on the re-introduction of services from the airport, progress of the South Side development, plans for Summer 2021 routes and the commencement of new commercial tenancies on the airport site.</p> <p>Simon Hanson highlighted the impact of rising insurance costs for small business, which are in some cases hampering businesses efforts to re-open following the COVID-19 disruption. These concerns were echoed by David Soley.</p>	

	Graham Robb shared feedback from other networks that businesses are having to take steps to ensure that staff members have the confidence to return to work.	
LEP 97/10	DATE OF THE NEXT MEETING <ul style="list-style-type: none">Monday August 24th 2020 at 5pm	

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TEES VALLEY LEP ACTION TRACKER: 2019-20

Meeting Date	Item	Action	Owner	Target Date	Details	Status
7 th May 2019	LEP 2/19 MINUTES OF PREVIOUS MEETING & MATTERS ARISING	LEP Board minutes to include details of officers or members responsible for requested action points and indicative timescales for those actions to be completed.	Geraldine Brown	10 th June 2019	Separate Action Tracker to be incorporated into Meeting Papers, in line with other TVCA Statutory and Non-Statutory Committees.	COMPLETE
7 th May 2019	LEP 6/19 GOOD EMPLOYERS CHARTER	TVCA will investigate the feasibility of developing a Tees Valley Good Employers Charter.	Angela Howey	Ongoing	Following a presentation at November's Board, Members remain supportive of a business-led Good Employer Charter and requested Seth Pearson from Darlington Cares prepare a paper setting out specific proposals for the Tees Valley, to include projections of financial and staffing requirements.	ONGOING
10 th June 2019	LEP 13/19 ROUND TABLE UPDATE	The Theme Lead for Health to develop a LEP Health Strategy for consideration at a future meeting.	Siobhan McArdle	9 th September	Report tabled at LEP Board meeting of September 2019.	COMPLETE
10 th June 2019	LEP 16/19 NORTHERN POWERHOUSE INVESTMENT FUND	Vice Chair to circulate a briefing on the Tees Valley Combined Authority and LEP's relationship with the Northern Powerhouse Investment Fund.	David Soley	12 th August 2019	Report tabled at LEP Board meeting of August 2019.	COMPLETE

8 th July	LEP 21/19 ROUND TABLE UPDATE	Members to receive a briefing on the NP11/Convention of the North Conference Planned for September 2018	John Hart	9 th September 2019	Briefing supplied	COMPLETE
8 th July	LEP 21/19 ROUND TABLE UPDATE	Members to receive briefing on proposed changes to Combined Authority Business Engagement operations	Mike Russell	7 th October 2019	Presentation to be given at October meeting as part of discussion of Cabinet Papers	COMPLETE
8 th July	LEP 21/19 ROUND TABLE UPDATE	The Chair and Chief Executive to investigate how the Tees Valley can maximise the local impact of significant investments made using Tees Valley developed technology.	Julie Gilhespie/Paul Booth	Ongoing	Updates to be provided at future LEP Board meetings.	ONGOING
8 th July	LEP 22/19 STRATEGIC TRANSPORT PLAN	Combined Authority Head of Transport to work with local authorities to ensure an appropriate level of engagement events in each Local Authority area.	Tom Bryant	Ongoing	Consultation programme extended following comments from LEP Board members.	COMPLETE
12 th August	LEP 30/19 ROUND TABLE UPDATE	TVCA to produce agenda briefings for the NPH Corporate Policy Board, drawing on input from policy leads and stakeholders as required	John Hart	Ongoing	First briefing provided on August 13 th 2019.	ONGOING
12 th August	LEP 30/19 ROUND TABLE UPDATE	Members to receive a presentation on the Combined Authority Digital Skills Analysis at a future Board meeting.	John Hart	9 th September 2019	Presentation took place at September's Board Meeting.	COMPLETE
12 th August	LEP 30/19 ROUND TABLE UPDATE	Members requested periodic updates from the Chief Executive of the South Tees Development Corporation	John Hart	11 th November 2019	The Chief Executive of STDC has agreed to attend LEP Board meetings on a quarterly basis to provide this update, and to provide members with further updates as required. The first of these presentations took place on November 11 th 2019.	ONGOING

12 th August	LEP 30/19 ROUND TABLE UPDATE	Briefing on the PRISMS bid to be circulated with view to LEP endorsing proposal that Tees Valley LEP was requested to formally support the bid as the lead LEP for the North	Geraldine Brown	Comments regarding on proposal to be received by Friday August 23 rd 2019	Circulated to members on August 16 th .	COMPLETE
9 th September	LEP 35/19 DIGITAL SKILLS ANALYSIS	LEP Thematic Lead for Digital to meet with Director of Business & Skills and Head of Education, Employment and Skills to develop ask to government relating to digital careers	Chris Beck/Shona Duncan/Mark South	7 th October 2019	Feedback provided at October's board meeting.	COMPLETE
9 th September	LEP 38/19 UPDATE FROM THEMATIC LEAD FOR HEALTH	Thematic leaders to set out what projects and resources could be developed and deployed to use regional research strengths and innovation assets to tackle local health challenges.	Nigel Perry/Siobhan McArdle	Ongoing	Recommendations to be presented at future meeting.	ONGOING
20 th January 2020	LEP 60/19 INTEGRATED TRANSPORT PROGRAMME	Members requested immediate update on Electric Vehicle Charging Infrastructure and Fleets.	Tom Bryant	March 2 nd 2020	Update circulated to members on 21 st January 2020.	COMPLETE
2 nd March 2020	LEP 68/19 NORTH EAST CLIMATE CHANGE COALITION	Members resolved to send a letter to the Coalition stating that the Tees Valley LEP is supportive of its aims and prepared to assist with specific projects developed by it, in particular through NP11.	Geraldine Brown	April 14 th 2020	Letter sent to the North East Climate Coalition on March 6 th , 2020.	COMPLETE
2 nd March 2020	LEP 65/19 ENVIRONMENT AGENCY	Members expressed that they would like a follow up discussion to take place with the Environment Agency with regards to the economic impact of flood risk and how the LEP and Combined	Geraldine Brown/ Lewis Evans	Ongoing	An initial group followed up this issue with the Environment Agency. Officers at the TVCA and Environment Agency are working closely to inform measures to address this	ONGOING

		Authority can work with them to achieve priorities.			issue within the TVCA economic recovery plan.	
21 st May 2020	LEP 81/19 INTRODUCTION – TVCA APPROACH TO C-19 ECONOMIC RECOVERY PLANNING	Local Authority Leaders and LEP Members would like greater involvement in economic recovery planning process and require meetings in due course.	Geraldine Brown / Lewis Evans	June 15 th 2020	Meetings set up with Local Authority Leaders and LEP Members.	RESOLVED
15 th June 2020	LEP 87/19 ECONOMIC RECOVERY PLANNING	Combined Authority officers will hold discussions with the Chair, Zoe Lewis, Brenda McLeish and Teesside University relating to public transport and digital issues for young people undertaking skills training for which online or hybrid learning is not appropriate, with a view to identifying support needs and interventions.	Geraldine Brown/John Hart	July 13 th 2020	Meeting took place on July 17 th 2020 with officers to progress actions arising from discussions.	ONGOING