



HARTLEPOOL DEVELOPMENT CORPORATION BOARD

14<sup>th</sup> August 2023 @ 4pm  
Hartlepool Civic Centre

*These minutes are in draft form until approved at the next Board meeting and are therefore subject to amendments.*

<b><u>ATTENDEES</u></b>	
<b><u>Members</u></b>	
Mayor Ben Houchen (Chair)	Tees Valley Mayor
Steve Turner	Independent Member
Shane Moore (attended via Teams)	Independent Member
Lisa Molloy	Independent Member
Cllr Mike Young	Executive Member Hartlepool BC
Julie Gilhespie	Associate Member
Denise McGuckin (attended via Teams)	Associate Member
<b><u>Officers and Others in Attendance</u></b>	
Sarah Brackenborough	Head of Operations, TVCA
Victoria Pescod	In-house Lawyer, TVCA
Sally Henry	Governance Officer, TVCA
Chris Ives	R2 Consultants
Neil Westwick	Lichfields
Justine Matchett	Lichfields
<b><u>Apologies</u></b>	
Brenda McLeish	Independent Member
Simon Corbett	Independent Member
Sarah Bedford	Independent Member
Mark Webster	Independent Adviser
Emma Simson	Interim Monitoring Officer, TVCA
Gary Macdonald	Group Director of Finance & Resources, TVCA
HDC 01/23	<b>CHAIRS WELCOME &amp; INTRODUCTION</b>  The Chair welcomed everyone to the meeting of the Hartlepool Development Corporation Board.
HDC 02/23	<b>APOLOGIES FOR ABSENCE</b>



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	Apologies for absence were submitted as detailed above.
<b>HDC 03/23</b>	<b>DECLARATIONS OF INTEREST</b>  There were no interests declared.
<b>HDC 04/23</b>	<b>MINUTES OF PREVIOUS MEETING</b>  The Board reviewed the minutes of the meeting held on 19 <sup>th</sup> June, 2023.  <b>RESOLVED</b> that the minutes of the meeting held on 19 <sup>th</sup> June were agreed as an accurate record.
<b>HDC 05/25</b>	<b>CHAIRS UPDATE.</b>  The Chair advised the Board that he had nothing to update the Board on that was not covered throughout the rest of the agenda.  <b>RESOLVED</b> that the Hartlepool Development Corporation Board noted the update.
<b>HDC 06/23</b>	<b>CHIEF EXECUTIVES UPDATE</b>  The TVCA Chief Executive advised the Board that she had nothing to update the Board on that was not covered throughout the rest of the agenda.  <b>RESOLVED</b> that the Hartlepool Development Corporation Board noted the update.
<b>HDC 07/23</b>	<b>APPROVAL OF CORPORATION SEAL</b>  The Board were advised that the HDC Constitution provides for the execution of documents using the Corporation Seal. The proposed design of the seal was circulated in advance of the meeting.  <b>RESOLVED</b> that the Hartlepool Development Corporation Board approved the Corporation Seal.
<b>HDC 07/23</b>	<b>APPOINTMENT OF HEAD OF PLANNING AND PLANNING SCHEME OF DELEGATION</b>  The Board were advised that HDC is responsible for determining planning applications within the redline boundary of the Development Corporation area.  In line with statutory requirements, HDC were asked to confirm the appointment of a Head of Planning who will be responsible for the provision of its planning function. The Head of Planning will discharge this responsibility by outsourcing the day-to-day planning function for services to Nathaniel Lichfield & Partners.  Board were further invited to approve the Planning Scheme of Delegation for the determination of planning applications. The Scheme of Delegation sets out criteria for those applications that the Board has delegated to the Head of Planning for determination on behalf of the Development Corporation and those which will be reserved for determination by the Board. Applications determined by The Board will be reserved for those:-



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	<ul style="list-style-type: none"> <li>• with 5 or more objections from different households;</li> <li>• with an Officer recommendation which is significantly contrary to current planning policy;</li> <li>• where the ward member has written to the Head of Planning with sound and reasonable grounds because the application substantially affects their ward.</li> </ul> <p><b>RESOLVED</b> that:-</p> <ol style="list-style-type: none"> <li>i. HDC Board confirmed the appointment of Helen Kemp as the Head of Planning for Hartlepool Development Corporation;</li> <li>ii. HDC Board approved the Planning Scheme of Delegation.</li> </ol>
HDC 08/23	<p><b>PLANNING UPDATE</b></p> <p>The Board were provided an update on the delivery of planning services by HDC since planning powers were transferred on 1<sup>st</sup> June 2023.</p> <p>The update included:-</p> <ul style="list-style-type: none"> <li>• Details of the transferred applications which had originally been submitted to Hartlepool Borough Council and have now been transferred across to HDC. Denise McGuckin advised the Board that while Tees Archaeology have been consulted, they sit within Hartlepool Borough Council so their comments will be within the Hartlepool Borough Council response also;</li> <li>• New applications received between 1<sup>st</sup> June and 3<sup>rd</sup> August 2023. The applications have been validated and the statutory consultation will be carried out immediately.</li> </ul> <p><b>RESOLVED</b> that the Hartlepool Development Corporation Board noted the update.</p>
HDC 09/23	<p><b>HARTLEPOOL DEVELOPMENT CORPORATION DESIGN CODE</b></p> <p>The Boards approval was sought for the approval of the draft Hartlepool Development Corporation (HDC) Design Code for publication for a period of public consultation.</p> <p><b>RESOLVED</b> that the Hartlepool Development Corporation Board approved the publication of the draft HDC Design Code for the period of consultation.</p>
<p><b><i>Under the terms of paragraph 3 of schedule 12a of the Local Government Act, the Chair passed a motion to exclude press and public at this stage of the meeting so the Board could discuss matters of a Confidential nature.</i></b></p> <p><b><i>The proposal was made by Cllr Mike Young seconded by Steve Turner</i></b></p>	
HDC 10/23	<p><b>TENDER OF EXTERNAL SERVICES</b></p> <p>The Board were presented a report that provided options for future External Audit services that will cover the period 2023-24 to 2027-28 financial statements.</p> <p>Officers informed the Board of ongoing issues with PSAA appointed auditors which is resulting in significant delays to the publication of audited accounts for all the Local Authorities nationally, and in particular, the Tees Valley region. Whilst this is an unacceptable position TVCA has looked into direct appointment of auditors but</p>

	<p>found that no organisation that is prepared to take on public sector audits is interested in appointments outside of the framework. Board members noted this and expressed concern about the situation, and it was noted that this matter has been escalated nationally.</p> <p><b>RESOLVED</b> that:- the Hartlepool Development Corporation Board approved the recommendations within the report.</p>
HDC 11/23	<p><b>CONFIDENTIAL INVESTMENT PROPOSAL UPDATE</b></p> <p>The Board were provided a further update on a confidential investment proposal.</p> <p><b>RESOLVED</b> that the Hartlepool Development Corporation Board noted the update.</p>
HDC 12/23	<p><b>DATE OF NEXT MEETING</b></p> <p>Monday 25th September, 2023</p>