

**South Tees Development Corporation
Board Meeting
1st and inaugural meeting
24th August 2017
1-3pm, Conference Room 1, SSI Site Offices, Redcar, TS10 5QW**



Agenda

Time	Item	Lead	Papers
1pm	1. Welcome & Introductions	Ben Houchen	
	2. Quorum	Ben Houchen	
	3. Declaration of conflicts of Interest	Ben Houchen	
	4. Minutes and actions from last shadow board meeting	Ben Houchen	1.1 & 1.2
	5. Set up requirements	Ben Houchen	1.3 & appendices
	6. CEO update: a) General b) Confidential	Jonathan Bretherton	1.4 1.5
	7. Finance Paper	Julie Gilhespie	1.6
	8. AOB	Ben Houchen	
3pm	Meeting closes		

Future Meetings:

2	22/9/17	1-3pm	Conference Room 1, SSI Site Offices, Redcar, TS10 5QW
3	26/10/17	2-4pm	Conference Room 1, SSI Site Offices, Redcar, TS10 5QW
4	30/11/17	2-4pm	Conference Room 1, SSI Site Offices, Redcar, TS10 5QW
5	19/12/17	2-4pm	Conference Room 1, SSI Site Offices, Redcar, TS10 5QW
6	25/1/18	2-4pm	Conference Room 1, SSI Site Offices, Redcar, TS10 5QW
7	23/2/18	2-4pm	Conference Room 1, SSI Site Offices, Redcar, TS10 5QW
8	22/3/18	2-4pm	Conference Room 1, SSI Site Offices, Redcar, TS10 5QW

Highlighted times indicate proposed changes to previous schedule for Sept & Nov. Other dates and times are all new