




**South Tees Development Corporation
Annual Review Board Meeting
24th July 2019, 2.00pm-4.30pm
Conference Room 1, Teesside Management Offices, Redcar, TS10 5QW**



Agenda				
Time	Item	Purpose	Lead	Papers
2.00pm	1. Welcome and introductions		Ben Houchen	
	2. Quorum		Ben Houchen	
	3. Declaration of conflicts of Interest		Ben Houchen	
	4. Minutes and actions from March meeting	Decision	Ben Houchen	13.1 & 13.2
	5. Chair's update	Information	Ben Houchen	
	6. Priority projects and issues: a) Business Case/CSR b) CPO/Thai Banks/SSI/OR c) Co-investment & Marketing d) Contracts Review	Information Information Information Information	David Allison <i>David Allison</i> <i>David Allison</i> <i>John McNicholas</i>	13.3
	7. Key Investors	Information	David Allison	13.4
	8. Finance & Governance a) Finance Report b) Approval of Annual Accounts c) Board/Committees/Groups d) Constitution & Appendices e) SPV Governance	Information Decision Decision Decision Decision	 <i>hris White</i>  <i>David Allison</i>	13.5 13.6 13.7 13.8 13.9
	9. Committee and Group Reports a) Audit & Risk b) Business & Innovation c) Planning & Infrastructure d) Design Guidelines e) Energy & Utilities f) Search & Remuneration g) Forward Programme	Information Information Information Information Information Decision Information	Ben Houchen <i>John Baker</i> <i>Paul Booth</i> <i>Philip Leech</i> <i>Philip Leech</i> <i>David Smith</i> <i>Jane Turner</i> 	13.10 13.11 13.12
	10. AOB		Ben Houchen	
4.30pm	Meeting closes			

Future Meetings			
No.	Date	Time	Location
14	25 September 2019	2.00pm-4.30pm	Conference Rm 1, TMO, Redcar, TS10 5QW
15	27 November 2019	2.00pm-4.30pm	Conference Rm 1, TMO, Redcar, TS10 5QW
16	29 January 2020	2.00pm-4.30pm	Conference Rm 1, TMO, Redcar, TS10 5QW
17	25 March 2020	2.00pm-4.30pm	Conference Rm 1, TMO, Redcar, TS10 5QW