

Date: Wednesday 8th November 2023 at 1:30pm

Venue: Tees Valley Combined Authority (Teesside Airport Business Suite, Teesside International Airport, Darlington, England, DL2 1NJ)

Membership:

Cllr Haszeldine (Chair - Darlington Borough Council)
Cllr Nelson (Vice Chair - Stockton-on-Tees Borough Council)
Cllr O'Donoghue (Redcar & Cleveland Borough Council)
Cllr Nightingale (Redcar and Cleveland Borough Council)
Cllr Paul Salvin (Redcar and Cleveland Borough Council)
Cllr Beall (Stockton-on-Tees Borough Council)
Cllr Riordan (Stockton-on-Tees Borough Council)
Cllr McCabe (Middlesbrough Council)
Cllr Matthew Storey (Middlesbrough Council)
Cllr McCabe (Middlesbrough Council)
Cllr Keir (Darlington Borough Council)
Cllr Kane (Darlington Borough Council)
Cllr Harrison (Hartlepool Borough Council)
Cllr Lindridge (Hartlepool Borough Council)
TBC (Hartlepool Borough Council)

AGENDA

1. **Welcome & Apologies for Absence**
Verbal
2. **Declarations of Interest**
Attached and Verbal
3. **Minutes of Meeting of 14th July 2023**
Attached
4. **South Tees Development Corporation Sub Committee Interim Update**
Attached
5. **Buses Sub Committee Interim Update**
Attached
6. **Finance & Resources Sub Committee – Scrutiny Process and Membership**
Attached
7. **Delegated Decisions**
Attached
8. **Review of Forward Plan & Work Programme 2023/24**



Attached

9. TVCA Legal Advice Sought
10. Verbal

Date and Time of Next Meeting:

11th January 2024 at 10am

11. For Information Items:
12. Terms of Reference

Attached

Group Update
Attached

Members of the Public - Rights to Attend Meeting

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 Section 100A (4), members of the public are entitled to attend this meeting and/or have access to the agenda papers.

Persons wishing to obtain any further information on this meeting or for details of access to the meeting for disabled people, please contact:

Nicola Dean
Governance & Scrutiny Officer
nicola.dean@teesvalley-ca.gov.uk
01325 792600



Tees Valley Combined Authority Declaration of Interests Procedures

1. The purpose of this note is to provide advice and guidance to all members (the Mayor, elected and co-opted members, substitute members and associate members) of the Combined Authority Cabinet, Sub-Committees and Local Enterprise Partnership Board, on the procedure for declaring interests. The procedure is set out in full in the [Combined Authority's Constitution](#) under the "Code of Conduct for Members" (Appendix 8).

Personal Interests

2. The Code of Conduct sets out in full, the principles on the general conduct of members in their capacity at the Combined Authority. As a general principle, members should act impartially and should not use their position at the Combined Authority to further their personal or private interests.
3. There are two types of personal interests covered by the constitution:
 - a. "disclosable pecuniary interests". In general, a disclosable pecuniary interest will involve any financial interests, such as paid employment or membership of a body, interests in contracts, or ownership of land or shares. Members have a pecuniary interest in a matter where there is a reasonable likelihood or expectation that the business to be considered will affect your well-being or financial position, or the well-being or financial position of the following persons:
 - i. a member of your family;
 - ii. any person with whom you have a close association;
 - iii. in relation to a) and b) above, their employer, any firm in which they are a partner, or a company of which they are a director;
 - iv. any person or body in whom persons described in a) and b) above have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or
 - v. any body as described in paragraph 3 b) i) and ii) below.
 - b. Any other personal interests. You have a personal interest in any business of the Combined Authority where it relates to or is likely to affect:
 - i. any body of which you are a member (or in a position of general control or management) and to which you are appointed or nominated by the Combined Authority;
 - ii. any body which:
 - exercises functions of a public nature;
 - is directed to charitable purposes;
 - one of whose principle purposes includes influencing public opinion or policy (including any political party or trade union) of which you are a member (or in a position of general control or management).

Declarations of interest relating to the Councils' commercial role

Anything is possible

4. The constituent councils of the Combined Authority are closely integrated with its governance and financial arrangements, and financial relationships between the Combined Authority and Councils do not in themselves create a conflict of interest for Council Leaders who are also Combined Authority Cabinet members. Nor is it a conflict of interest if the Combined Authority supports activities within a particular council boundary. Nevertheless, there are specific circumstances where the Cabinet is considering entering into direct contractual arrangements with a council, for example in relation to a particular commercial investment project, or in which that council is a co-funder. In these circumstances a non-pecuniary declaration of interest should be made by the Council Leader or their substitute.

Procedures for Declaring Interests

5. In line with the Code of Conduct, members are required to adhere to the following procedures for declaring interests:

Register of Interests

6. Each member is required to complete a register of interests form with their personal interests, within 28 days of their appointment to the Combined Authority. If no declaration is received from elected members within 28 days the matter may be referred to the Head of Paid Service of your local authority and Leader of the political group you represent on your council for action. If a Declaration is not submitted within an appropriate timescale you may be prevented from attending committee meetings.
7. Details of any personal interests registered will be published on the Combined Authority's website, with the full register available at the Combined Authority's offices for public inspection. The form will be updated on an annual basis but it is the responsibility of each member to notify the Monitoring Officer of any changes to the register throughout the year. Notification of a change must be made to the Monitoring Officer within 28 days of becoming aware of that change.

Declaration of Interests at Meetings

8. The Combined Authority will include a standing item at the start of each meeting for declaration of interests. Where members are aware that any of their personal interests are relevant to an item of business being considered at a meeting they are attending, they must declare that interest either during the standing item on the agenda, at the start of the consideration of the item of business, or when the interest becomes apparent, if later.
9. Where members consider that their interest could be considered by the public as so significant that it is likely to prejudice the members' judgement then they may not participate in any discussion and voting on the matter at the meeting, but may attend the meeting to make representations, answer questions or give evidence relating to the business, before it is discussed and voted upon.



10. If the interest is a disclosable pecuniary interest (as summarised in paragraph 3a) then the member must leave the meeting room during discussion and voting on the item of business, but may make representations, give evidence and answer questions before leaving the meeting room. Failure to comply with the requirements in relation to disclosable pecuniary interests is a criminal offence.

Sensitive Information

11. Members can seek the advice of the monitoring officer if they consider that the disclosure of their personal interests contains sensitive information.



Tees Valley Combined Authority Overview & Scrutiny Committee
Tees Valley Combined Authority Offices; Teesside Airport Business Suite, Teesside
International Airport, Darlington DL2 1NJ
Friday 14th July 2023 at 1pm

These Minutes are in draft form until approved at the next Committee meeting and are therefore subject to amendments.

Present:
Members
Councillor Pauline Beall, Stockton Borough Council
Councillor Steve Nelson, Stockton Borough Council
Councillor Tony Riordan, Stockton Borough Council
Councillor Ian Haszeldine, Darlington Borough Council
Councillor Sonia Kane, Darlington Borough Council
Councillor Andy Keir, Darlington Borough Council
Councillor Brenda Harrison, Hartlepool Borough Council
Councillor Jim Lindridge, Hartlepool Borough Council
Councillor David Branson, Middlesbrough Council
Councillor Matt Storey, Middlesbrough Council
Councillor Dennis McCabe, Middlesbrough Council
Councillor Margaret O'Donoghue, Redcar & Cleveland Borough Council
Councillor Glyn Nightingale, Redcar & Cleveland Borough Council
<i>Redcar & Cleveland Borough Council (TBC)</i>
<i>Hartlepool Borough Council (TBC)</i>
Officers in Attendance:
Mayor Ben Houchen, Tees Valley Mayor
Julie Gilhespie, Group Chief Executive
Tom Bryant, TVCA Assistant Director of Infrastructure
Emma Simson, TVCA Interim Chief Legal Officer (Monitoring Officer)
Nicola Dean, TVCA Governance & Scrutiny Officer
Apologies:
Gary Macdonald, Group Director of Finance & Resources

<p>OSC 01/23</p>	<p>WELCOME, INTRODUCTIONS & APOLOGIES FOR ABSENCE</p> <p>Emma Simson, (ES), Interim Chief Legal Officer welcomed Members and a round of introductions were made.</p> <p>Apologies were submitted as detailed above.</p>
<p>OSC 02/23</p>	<p>DECLARATIONS OF INTEREST</p> <p>There were no Declarations of Interest raised.</p>
<p>OSC 03/23</p>	<p>NOMINATIONS & APPOINTMENT OF CHAIR & VICE</p> <p>ES invited nominations for the positions for Chair and Vice Chair of the Committee.</p> <p>Cllr Sonia Kane (SK) nominated Cllr Ian Haszeldine (IH) for the position of Chair, and this was seconded by Cllr Brenda Harrison (BH).</p> <p>Cllr Brenda Harrison (BH) nominated Cllr Steve Nelson (SN) for the position of Vice Chair and this was seconded by Cllr David Branson (DB).</p> <p>RESOLVED THAT: The Committee agreed these nominations.</p>
<p>OSC 04/23</p>	<p>ROLE OF THE TVCA OVERVIEW & SCRUTINY COMMITTEE</p> <p>A Report was provided to Members in advance of the meeting detailing the role of the TVCA Overview & Scrutiny Committee and a presentation was delivered by ES.</p> <p>Members queried capacity to support the Committee and asked what full-time resources were available to undertake scrutiny and what the full-time resources were in Communications. ES explained that the Scrutiny Officer, supported by a newly appointed Manager will support the scrutiny function in the future. It was queried if the Committee determines there is not sufficient resource, what scope there was for additional support. ES explained that there is a wider governance function so if additional support were required it can be pulled from that. It was agreed a response would come back to the Committee on the Communications resource.</p> <p>There was query over whether a Member would be able to request WhatsApp or e-mails relating to documents or if they are information in their own right. ES confirmed such communications as information in their own right but would clarify in terms of access.</p> <p>The Chair suggested to Members that consideration be given to 6 Committee meetings in the coming year rather than 4. ES advised the need to bear in mind there will be a lot of subgroup meetings between full Committee meetings now and work will also be getting undertaken on those. The Chair suggested that some meetings be single item Agendas and allow time to feedback before conclusion of any deep dives. It was suggested consideration could also be given to changing times of meetings and/or being an hour longer to help the process. Members agreed to look at such possibilities.</p> <p>The Mayor highlighted that if there are changes to the meeting schedule, there may potentially be problems in his attendance. It was confirmed that existing meetings have been put in calendars that enable the Mayor to attend but he could not guarantee this for additional meetings. The Committee confirmed that where the Mayor's attendance is</p>

	<p>required, the Committee will liaise with the Mayor's office to enable the Mayor to attend where available.</p> <p>RESOLVED THAT: Members note the role, powers and remit of the Committee</p>
The Committee	
OSC 05/23	<p>ANNUAL REVIEW OF DRAFT TERMS OF REFERENCE</p> <p>In advance of the meeting Members were provided with a DRAFT Terms of Reference as approved by the outgoing Committee for review and comment by the Committee.</p> <p>Members requested clarification on their role as a 'member' and ES clarified they were Members of the Committee and not Members of the Combined Authority as they are the Leaders of 5 LAs.</p> <p>It was clarified that Members can request information to carry out their role in respect to the reach their remit extends to and are not restricted to any areas of the Combined Authority when it comes to scrutinising.</p> <p>RESOLVED THAT:</p> <ul style="list-style-type: none"> i. The DRAFT Terms of Reference approved; ii. Terms of Reference to be a 'For Information' item in future Agenda & Papers packs.
OSC 06/23	<p>DRAFT FORWARD PLAN 2023/24</p> <p>The Committee was presented with a DRAFT Forward Plan for review and consideration for topics to be covered in future meetings.</p> <p>RESOLVED THAT: i. Members agreed the DRAFT Forward Plan ii. Members agreed the DRAFT Work Planning Framework</p>
OSC 07/23	<p>SOUTH TEES DEVELOPMENT CORPORATION OVERVIEW & DEEP DIVE TOPIC SELECTION</p> <p>Julie Gilhespie, (JG), Group Chief Executive, delivered a presentation on South Tees Development Corporation and Members were provided with a Report in advance of the meeting to support in informing decision making when selecting a topic for scrutiny.</p> <p>The scrap metal generated by the demolition of the steelworks was discussed and Members were advised that money had formed part of what was spent on the remediation of the site which was around £60m. Much of the work to remediate the land was confirmed to have been undertaken by local firms from the Tees Valley.</p> <p>Following a question about the ability of the committee to raise questions it was agreed that if the Committee would like to submit a list of questions, those that could be responded to, would be.</p> <p>CPO was discussed and it was explained that the Independent Review Panel were being provided with information for their review and once completed, that would provide clarity and further information.</p> <p>The decision of the Combined Authority to approve that TVCA's quarterly monitoring on behalf of HMG on investment in the site was agreed to be the deep dive area.</p>

	<p>MS volunteered as the Lead Member on the Sub Group and this was agreed by the Committee. Membership of the Committee was agreed to be Cllr Margaret O Donoghue, Cllr Steve Nelson, Cllr Matt Storey, Cllr Andy Keir and Cllr Brenda Harrison but with the caveat that the new HBC member, yet to be appointed may assume this role.</p> <p>RESOLVED THAT:</p> <ul style="list-style-type: none"> i Members note the background provided on STDC, its powers and its objectives for the site at Teesworks; ii Members note the TVCA Governance arrangements in respect of its investment interests in STDC iii The deep dive topic will be the Combined Authority quarterly reporting on the spend of Government money iv. The Subgroup will meet to initially decide their objectives and remit and agree Terms of Reference for the Group.
<p>OSC 08/23</p>	<p>TRANSPORT OVERVIEW & DEEP DIVE TOPIC SELECTION</p> <p>Tom Bryant, (TB), Assistant Director of Infrastructure, delivered a presentation on Transport and Members were provided with a Report in advance of the meeting to support in informing decision making when selecting a topic for scrutiny.</p> <p>Members discussed concerns in relation to reduced Arriva bus services and considered what could be done to maintain existing services and create new routes. The Mayor explained how TVCA and the LAs had agreed to address some of the proposed Arriva cuts using £460K of BSIP+ funding. The Mayor explained that where the bus companies had withdrawn services, they were those that were not commercially viable. The Mayor explained he had met with LA leaders on this to consider the response. Significant work was done to assess the cost of intervention against the number of people using the service. This then resulted in the prioritised list of services that is being supported. The Mayor stressed that those services not being supported did not offer value for money and highlighted that some would have cost up to £250 per passenger trip to subsidise.</p> <p>The Mayor then highlighted that this left circa £1m of BSIP+ funding available to spend in the current financial year to support new services that have the potential to become commercially viable over time. Members were advised that LAs had been asked to respond on how and where this money could be spent. Members were urged to work with their LA to give feedback to TVCA on this as a matter of urgency.</p> <p>The Mayor provided background on how bus companies had been supported through covid with concessionary fares payments at 100% of pre covid levels, but that this could not continue indefinitely given the reduction in concessionary passengers.</p> <p>Members discussed a need for more control over bus companies and a franchising system was highlighted. The Mayor explained TVCA does not have sufficient revenue to consider implementing franchising so work is being done through the Enhanced Partnership.</p> <p>In determining a deep dive area for review, a Member noted capacity and the need to ensure that work was not being duplicated. Reasonable use of Officers time was also highlighted as a consideration.</p> <p>Cllr Matt Storey (MS) emphasised a need to look at best value for the people of the Tees Valley and a focus on a policy area in the right way so as not to be too broad or the exercise will not achieve the desired objectives. It was suggested there is a need to look at</p>

	<p>best practice and hear from both Officers and the Lead Portfolio holder to provide better value and recommendations for improvement. MS proposed the deep dive to be focussed on buses.</p> <p>Following discussion, the area of buses was agreed as the initial deep dive area with membership being Cllr David Branson, Cllr Sonia Kane, Cllr Margaret O Donoghue, Cllr Brenda Harrison, Cllr Steve Nelson and the Chair proposed the Lead Member of Transport Subgroup be DB, seconded by SK and Committee agreed.</p> <p>RESOLVED THAT:</p> <ul style="list-style-type: none"> i. The details of the Report are noted; ii. The deep dive topic will be Buses and the agreed Subgroup will initially meet to decide their objectives and remit and agree Terms of Reference.
OSC 09/23	<p>DELEGATED DECISIONS</p> <p>A Report was issued to Members of the delegated decisions made since the last meeting.</p> <p>RESOLVED THAT: The content of the Report was noted.</p>
OSC 10/23	<p>DATE & TIME OF NEXT MEETING</p> <p>The meeting schedule for the year was confirmed to be booked into Member calendar with the next meeting confirmed as 5th October at 10am but that the scrutiny Sub Committee would meet between meetings to undertake the Scrutiny activities as agreed.</p> <p>The Chair confirmed that he would meet with Officers to consider plans of moving meetings from 4 to 6 and checks will be made into Officer availability and determine which Officers should be on any subgroup.</p>
OSC 11/23	<p>For Information: GROUP UPDATE</p> <p>This Report was included in papers as a 'for information' item for Members' consideration.</p>

Members of the Public - Rights to Attend Meeting

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REPORT OF CHAIR OF SOUTH TEES DEVELOPMENT CORPORATION SUB COMMITTEE

SOUTH TEES DEVELOPMENT CORPORATION INTERIM UPDATE REPORT

SUMMARY

The Overview and Scrutiny Committee agreed at its meeting of 14th July 2023, the establishment of a South Tees Development Corporation (STDC) Sub Committee to scrutinise the quarterly returns to Government in line with their remit, powers and responsibilities.

This Report presents an interim update to the Committee on the progress, findings and next steps of the Sub Committee to date.

RECOMMENDATIONS

It is recommended that the Overview and Scrutiny Committee:

- i. Note the content of the Interim Update Report

DETAIL

1. The STDC Sub Committee is made up of 5 Members, Cllr Matt Storey (Chair - Middlesbrough Council), Cllr Steven Nelson (Stockton Borough Council), Cllr Margaret O'Donoghue (Redcar & Cleveland Borough Council), Cllr Andy Keir (Darlington Council) and Cllr Brenda Harrison (Hartlepool Council).
2. In advance of their first meeting, Sub Committee Members were provided with the Quarterly Government Returns and Memorandums of Understanding for review.
3. At the initial Sub Committee on 11th September 2023 Members considered and agreed the Scope of the Sub Committee (Appendix A) and established its Terms of Reference (Appendix B).
4. The Sub Committee noted the purpose of the review to be to understand the relationship between TVCA and STDC and to ensure that the funding from the Government for the 'Teesworks' site, has been used in a way which has achieved value for money.
5. The Sub Committee requested details of the top 10 areas of spend on the site so they could consider and select some projects to review and scrutinise. The Top 10 areas of spend are identified in Appendix C.

6. The Sub Committee agreed they would meet with relevant witnesses from TVCA and STDC to ask questions and request further evidence to support their enquiries once they have agreed the projects they wish to examine further.
7. Plans are underway to co-ordinate Officer availability against that of the Chair and Sub Committee Members for a meeting to be convened for Witnesses to be questioned.
8. The Sub Committee plans to be in a position to return a full Report to the Overview & Scrutiny Committee at its meeting on 11th January 2024.

FINANCIAL IMPLICATIONS

9. There are no financial implications associated with this Update Report.

LEGAL IMPLICATIONS

10. There are no legal implications to this Update Report.

RISK ASSESSMENT

11. This Update Report is categorised as low risk. Existing management systems and daily routine activities are sufficient to control and reduce risk.

Name of Contact Officer: Nicola Dean
Post Title: Governance and Scrutiny Officer
Email Address: nicola.dean@teesvalley-ca.gov.uk

OVERVIEW AND SCRUTINY REVIEW SCOPING TEMPLATE

Review Area:	Returns to Government
Chair:	Cllr Matt Storey
Group Membership:	Cllr Matt Storey (Middlesbrough Council) Cllr Brenda Harrison (Hartlepool Council) Cllr Andy Kane (Darlington Council) Cllr Steve Nelson (Stockton Council) Cllr Margaret O'Donoghue (Redcar & Cleveland Borough Council)
Lead Officer	Victoria Smith (Group Financial Controller)
Outline purpose of Review	Understand the relationship between TVCA and STDC and ensure the funding from Government for the 'Teesworks' site has been used in a way which has achieved value for money.
Aims of the Review:	Examine the journey to where we are now Establish performance against the Business Case for the Government funding How value for money is being/has been achieved Are we doing everything in respect of Governance to make sure we get best outcomes for the public sector. Understand 'Private Sector Investment' and what that money has been spent on
Background:	Members provided with Quarterly Government Returns and Memorandums of Understanding
Possible witnesses (for written or oral evidence - e.g. Officers, individual residents, community groups, partner organisations, other interested stakeholders, other external organisations, executive members):	Officers relating to regeneration and economic development within TVCA / STDC Finance Officers Possible STDC Officers attached to the individual projects (once agreed)
Documents/Policies to be considered:	Government Returns Memorandums of Understanding Business Cases to be provided Contextual piece on the Teesworks Joint Venture List of key projects from the highest spend down Example Business Cases for high risk/high value areas
Expected Outcomes:	Have milestones in Returns been achieved with no issues from government? Understand the money flow - what has been spent and what is returned from it

	<p>Establish a position on performance against the Business Case and if it is achieving what it set out to achieve with the funding available</p> <p>Determine activity on-site, how this is progressing and its effectiveness and efficiency</p>
Risks:	<p>Lose sight of agreed objectives</p> <p>Taking on too much as part of the process</p>
What will be excluded:	
Potential Visits:	None identified
Project Start Date:	11 th September 2023
Expected Timescale:	TBC

**TVCA Overview & Scrutiny – STDC – Government Quarterly Returns to Government Sub Committee
Scoping Meeting - Monday 11th September at 1:30pm via Teams**

DRAFT Notes

Present:

Members:

Cllr Matt Storey (Lead Member) - Middlesbrough Council

Cllr Andy Keir - Darlington Borough Council

Cllr Brenda Harrison – Hartlepool Borough Council

Officers:

Emma Simson – TVCA Interim Chief Legal Officer

Nicola Dean – TVCA Governance & Scrutiny Officer

Apologies:

Cllr Steven Nelson – Stockton Borough Council

Cllr Margaret O’Donoghue - Redcar & Cleveland Borough Council

STDC S/C 1 Members noted that the Government Returns each followed the same reporting format (heads of reporting required by Government) and considered possible areas they may want to look at.

STDC S/C 2 The Chair noted scrutiny was not a political tool and through the exercise, the Sub Committee’s role is to scrutinise decisions/policies of the Combined Authority.

STDC S/C 3 Concerns were raised over recent negative publicity in the public domain regarding decisions on private sector arrangements with the joint venture. It was therefore agreed it was important to use this process to understand what the relationship is between TVCA and the private sector and the private venture, how value for money is being achieved, what’s going on at the ‘Teesworks’ site; is it progressing as envisaged, is the way the site is being run the most appropriate way and is TVCA doing all it can from a governance perspective to making sure it gets best outcomes for the public sector.

STDC S/C 4 It was noted sometimes questions can’t be answered citing confidentiality, due to nature of the joint venture. The Chair agreed there would be concerns around confidentiality, but suggested that it must still be the case that the area can still be interrogated. It was recognised that the Sub Committee jurisdiction extends to the extent of TVCA’s relationship with STDC.

STDC S/C 5 An area within the Government Returns headed ‘Private Sector Investment’ was agreed as a possible focus as part of the review.

STDC S/C 6 ES confirmed the Sub Committee could look at the funding from Government to TVCA which has gone to STDC and review what it’s been spent onto and how it’s been procured.

STDC S/C 7 The Chair suggested looking at the journey of how we got to where we are and look at funds / where money was spent / how could it be done differently or better / anything not done as quickly as would have liked / how has it progressed / what was the Business Case, what did it set out to achieve and where are we now? A

contextual piece to understand the background of the Joint Venture would be helpful.

- STDC S/C 8** 'Milestones' – what are the KPIs and objectives of the project / timescales we were working towards / any delays what they were and why. What is the performance against Business Case / What does TVCA expect of the partners and some examples of business case and as an Authority what are we demanding of our partners in the private sector.
- STDC S/C 9** The Business Case was identified as helpful to set out the context and expectations and whether value for money is being achieved against it.
- STDC S/C 10** ES advised that the scope may be wider as the scrutiny exercise progresses so best to start neat with a view the Sub Committee may look at other areas down the line. It is important that the Committee does not take on more than it can consider in the appropriate depth in order to report to Cabinet. Members agreed a need to keep focused on what want to achieve as want to see the Government funding has been used in the most appropriate way, business case progressed, and milestones achieved with no issues with government and once have that information can ask for additional information or extend scope as required.
- STDC S/C 11** Next steps were agreed to be questions formulated, complete scoping document, get Officers and Members meeting time in diary, documents to share for next meeting.
- STDC S/C 12** Agreed useful to get a priority listing of what key projects have been from the highest spend down and the Sub Committee may want to work through one or more of those – high risk/high value areas. Big ticket items require the most looking at, may look at some smaller items later down the line also.
- STDC S/C 13** Witnesses required were proposed to be:
- Officers relating to regeneration and economic development within TVCA / STDC
 - Finance Officers
 - Possible STDC Officers attached to the individual projects to be reviewed

Item 4
Appendix C

Name of Project	Value of Project	Contractor Appointed	Nature of Work	How Procured
Decontamination of Coke Oven Gas Main and Heavy Fuel Oil Lines	£32.5m	Altrad Decontamination	Decontamination	STSC Procurement - Open Restricted (2 stage) tender process
Demolition BOS Plant & scrap handling	£24,176,000	Thompsons	Demolition	Procured under the STDC Demolition OJUE Compliant Framework via direct award (lot 1).
Demolition RCO	£17,200,000	MGL	Demolition	Procured via further competition using STDC demolition framework
Demolition SBCO Battery complex & South Bank Land Remediation	£16,500,000	Thompsons	Demolition	Procured under the STDC Demolition OJUE Compliant Framework via direct award (lot 1).
Demolition Redcar Blast	£15,100,000	Thompsons	Demolition	Procured under the STDC Demolition OJUE Compliant Framework via direct award (lot 1).
Demolition SBCO	£15,000,000	Keltbray	Demolition	Procured under the STDC Demolition OJUE Compliant Framework via direct award (lot 1).
Remediation South Bank	£11,000,000	Halls	Remediation	Direct award under regulation 32 (2) C

South Bank Utilities	£10,218,197	Electricity North West	Design, Installation and Commissioning of SeAH 66 & 11 kV Substation and cabling	Open OJEU Process
Demolition Redcar Power Station	£8,000,000	Brown & Mason	Demolition	Procured under the STDC Demolition OJUE Compliant Framework via direct award (lot 1).
Demolition Redcar Sinter Plant	£7,700,000	Brown & Mason	Demolition	Procured under the STDC Demolition OJUE Compliant Framework via direct award (lot 1).

REPORT TO OVERVIEW AND SCRUTINY COMMITTEE

8th NOVEMBER 2023

REPORT OF CHAIR OF BUSES SUB COMMITTEE

BUSES INTERIM UPDATE REPORT

The Overview and Scrutiny Committee agreed at its meeting of 14th July 2023 the establishment of a Buses Sub Committee to convene to scrutinise a related area in line with their remit, powers and responsibilities.

This Report presents an interim update to the Committee on the progress, findings and next steps of the Sub Committee to date.

RECOMMENDATIONS

It is recommended that the Overview and Scrutiny Committee:

- i. Note the content of the Interim Update Report

DETAIL

1. The Buses Sub Committee is made up of 5 Members, Cllr David Branson (Middlesbrough Council), Cllr Steven Nelson (Stockton Borough Council), Cllr Sonia Kane (Darlington Council), Cllr Brenda Harrison (Hartlepool Borough Council) and Cllr O'Donoghue (Redcar & Cleveland Borough Council).
2. In advance of its first meeting, Sub Committee Members were provided with documentation including information relating to Policy, Buses Reports and presentations presented to the Transport Committee and Cabinet, Enhanced Partnership documentation and related Delegated Decisions.
3. At the initial Sub Committee on 7th September 2023 Members considered and agreed the Scope of the Sub Committee (Appendix A) and established its Terms of Reference (Appendix B).
4. The Sub Committee decided to focus their area of scrutiny on the TVCA Bus Service Improvement Plan (BSIP) to consider whether it has been effective in tackling the issues that it identified.
5. The Sub Committee agreed to focus its attention on 4 of the 5 areas of the BSIP as follows:
 - Sustainable Network for the Future, including financing of routes that aren't commercially viable
 - Bus Priority Improvements
 - Improved Fare Offer
 - Enhanced Customer Experience

Anything is possible

6. The Sub Committee met with Officers of TVCA on 16th October 2023 and met with Tom Bryant (Assistant Director of Transport & Infrastructure), Alan Weston (Head of Transport) and Emily Campbell (Bus Partnership Manager) to ask further questions and request further evidence to support their enquiries.
7. Areas of interest that have been identified by the Sub Committee include the following:
 - The need for engagement with people who use buses
 - Real time bus service timetabling
 - Impact on lack of bus services on new developments
 - How new developments fit into existing provision
 - Reliability of buses
 - Impact of the current fare structure on the use of buses
8. The Sub Committee has agreed to ask to meet with the Managing Directors of the 2 main Bus Service providers in the Tees Valley, Arriva and Stagecoach and plans are underway to find mutual availability to meet.
9. The Sub Committee plans to be in a position to return a full Report to the Overview & Scrutiny Committee at its meeting on 11th January 2024.

FINANCIAL IMPLICATIONS

10. There are no financial implications associated with this Update Report.

LEGAL IMPLICATIONS

11. There are no legal implications to this Update Report.

RISK ASSESSMENT

12. This Report is categorised as low risk. Existing management systems and daily routine activities are sufficient to control and reduce risk.

Name of Contact Officer: Nicola Dean
Post Title: Governance and Scrutiny Officer
Email Address: nicola.dean@teesvalley-ca.gov.uk

OVERVIEW AND SCRUTINY REVIEW SCOPING TEMPLATE

Review Area:	Bus Transport – Policy – Bus Service Improvement Plan (Sustainable Network for the Future)
Chair:	Cllr. Branson (Middlesbrough)
Group Membership:	Cllr. Branson (Middlesbrough) Cllr. Kane (Darlington) Cllr. O'Donoghue (Redcar & Cleveland) Cllr. Harrison (Hartlepool) Cllr. Nelson (Stockton)
Lead Officer	Tom Bryant (Assistant Director for Transport & Infrastructure)
Outline purpose of Review	Identify whether TVCA Decisions/Policies are improving bus services for residents of the Tees Valley, including: <ul style="list-style-type: none"> • Post 6pm services • Sunday services • Ensure new services are developed (i.e. in new housing areas) Is the £1m / across the 5 TV LAs and how is it shared – what is the Policy Objective Coverage – Drs, hospitals, social inclusion (inc. those who do not have access to their own vehicle) Learning from other areas (UK and overseas)
Aims of the Review:	Is the Policy effective at tackling the issues that it identified
Background:	Sub Committee were issued with the linked documentation: Overview Scrutiny Committee Bus Documentation for Scoping Meeting.docx
Possible witnesses (for written or oral evidence - e.g. Officers, individual residents, community groups, partner organisations, other interested stakeholders, other external organisations, executive members):	Tom Bryant, Assistant Director – Infrastructure Bus Companies – Stagecoach and Arriva [would transport reps from the LAs have any input? (TB)] Are there any passenger representative groups? Chamber of Commerce?
Documents/Policies to be considered:	Bus Service Improvement Plan
Expected Outcomes:	An understanding of the Policy Objective and what were these based on What the Policy is trying to achieve

	<p>What funding is available for the Policy Objectives</p> <p>Is the funding allocation realistic</p> <p>What are the funding priorities? What is waiting for funding allocation?</p> <p>Has the Policy achieved its objectives / on track to achieve its Objectives?</p> <p>Overarching transport plan – how does the BSIP feed into this?</p>
Risks:	<p>Lose sight of agreed objectives</p> <p>Taking on too much as part of the process</p> <p>Asking for changes that are not possible</p>
What will be excluded:	Decarbonising the bus fleet
Potential Visits:	n/a
Project Start Date:	7 September 2023
Expected Timescale:	TBC



Tees Valley Combined Authority Overview & Scrutiny Committee

Buses Sub Committee Terms of Reference

NB: These Terms of Reference should be read alongside and in conjunction with the Tees Valley Combined Authority Overview & Scrutiny Committee Terms of Reference and TVCA Constitution, including the Rules of Procedure for Statutory Committees at Part 3.

1. Background & Introduction

- 1.1 Tees Valley Combined Authority Overview and Scrutiny Committee established a Sub Committee to look at the area of Buses to consider an area in more depth and to report back to the Committee its findings.
- 1.2 The Terms of Reference will be reviewed and approved by the Sub Committee.

2. Purpose of the Buses Sub Committee

- 2.1 The purpose of this Sub Committee is to:
 - 1) Establish how far TVCA has gone up improve bus services in the Tees Valley
 - 2) Consider restrictions in bus services i.e. post 6pm services and Sunday services;
 - 3) Consider coverage of bus services and routes i.e. Drs, hospitals, social inclusion (inc. those who do not have access to their own vehicle);
 - 4) Ensure new services are developed (i.e. in new housing areas);
 - 5) Determine how the £1m is spent across the Tees Valley and how it is shared with each LA;
 - 6) Learning from other areas and how they operate their bus services (UK and overseas)
- 2.2 The Sub Committee will be careful to determine whether an issue is more appropriately dealt with by one of the Constituent Authorities or by another organisation or in some other way and will not duplicate the work of existing bodies or agencies.
- 2.3 The Sub Committee will scrutinise the Bus Service Improvement Plan policy to determine if the Policy is effective at tackling the issues that it was introduced to address.
- 2.4 The Sub Committee will undertake the scrutiny exercise having taken advice from relevant Officers.

3. Membership

- 3.1 The Sub Committee will comprise of five Members, appointed by the TVCA Overview & Scrutiny Committee.
- 3.2 Membership will reflect (as far as reasonably practicable) representation from each Local Authority area in the Tees Valley.
- 3.3 The Overview and Scrutiny Committee will appoint a Chair of the Sub Committee.

4. Meetings

- 4.1 The Sub Committee will hold an initial Scoping meeting to set the parameters of their scrutiny exercise
- 4.2 The Sub Committee will determine their own meeting schedule to consider their objectives.
- 4.3 There are no quorum requirements for Sub Committee meetings.
- 4.4 It is at the discretion of the Chair to determine if there is adequate representation for any meeting held.
- 4.5 The Chair will approve the agenda for each Sub Committee meeting.
- 4.6 Any member of the Sub Committee may raise with the Chair a matter which is relevant to the objectives of the Sub Committee, for their consideration.

5. Steps following the Review

- 5.1 The Sub Committee will collate its findings and produce a Report for the Chair to present back to the full Committee, providing any recommendations.

6. Secretariat and Other Support to the Panel

- 6.1 Administrative support will be provided by the Tees Valley Combined Authority from its Monitoring Officer and Governance & Scrutiny Officer who will provide guidance, administrative support and be present at meetings.
- 6.2 Relevant Officers from the Tees Valley Combined Authority may be called as Witnesses to provide evidence and help the Sub Committee in establishing facts to inform their findings.

REPORT TO OVERVIEW AND SCRUTINY COMMITTEE

8th NOVEMBER 2023

REPORT OF ACTING CHIEF LEGAL OFFICER (MONITORING OFFICER)

FINANCE & RESOURCES SUB COMMITTEE PROCESS & MEMBERSHIP

The Combined Authority is required to set out its Budget on an annual basis and to consult publicly before the Budget receives final approval by Cabinet, which will take place at its meeting on 26th January 2024.

The Overview and Scrutiny Committee has previously established the practice of convening a Finance and Resources Sub Committee - made up of the Committee Vice-Chair and other members - to scrutinise the Budget in more detail by conducting a full analysis of the draft documents and contributing to the consultation process.

This report seeks to inform the Committee on this previously established practice and the requirements for undertaking the consultation exercise before the end of the calendar year.

RECOMMENDATIONS

It is recommended that the Overview and Scrutiny Committee:

- i. Note the previously adopted process undertaken by Overview and Scrutiny Finance and Resources Sub Committee to scrutinise the Budget
- ii. Agree to adopting this process or determine another way in which to best scrutinise the Budget
- iii. Agree Membership to any Sub Committee so arrangements can be made to convene with relevant Officers in December.

DETAIL

1. The Overview & Scrutiny Committee agreed at its meeting on 13th September 2018 to establish the practice of convening a standing Finance and Resources Sub Committee chaired by the Committee Vice Chair to focus on Combined Authority budget arrangements in detail when required, and to report back to the main Committee their findings.
2. If Members agree to undertake the usual process, the proposed timetable for the Sub Committee meetings and for reporting its findings to the main committee, are outlined in the DRAFT Forward Plan item of this Agenda which is noted for consideration at Item 8.
3. The Finance & Resources Sub Committee has been previously chaired by the Vice Chair of the main Committee, with representation from Members from at

Anything is possible

least 4 of the 5 Local Authorities, irrespective of political affiliation.

4. The Sub Committee first meet to scrutinise the Combined Authority Budget, after being provided with the draft Budget upon its publication.
5. In the past the Sub Committee have met with the Group Director of Finance & Resources, Group Financial Controller and the Finance Manager to ask questions and scrutinise the Budget.
6. Historically Transport, Business and Education have been particular areas of interest so to aid the process, the Assistant Director of Transport and Infrastructure, the Business Growth Manager and the Head of Education, Employment and Skills have attended meetings to answer more detailed questions regarding the associated spending proposals.
7. Where any Sub Committee Members could not attend one of the Sub Committee meetings, they were invited to submit questions or feedback into the Budget consultation electronically, for consideration and response.
8. Following these meetings, the Sub Committee produce a DRAFT report for presentation at the next main meeting of the Overview & Scrutiny Committee.
9. The Sub Committee will be required to submit a Report with its findings to the next Overview & Scrutiny Committee meeting on 11th January 2024. This meeting ordinarily allows Members to review the findings and consider any recommendations of the Sub Committee and put forward any final questions they may have.
10. The main Committee decides whether the Report and any recommendations should be submitted to Combined Authority Cabinet for consideration, alongside the final Budget at its next meeting.
11. For the purposes of transparency, when the Sub Committee Report is submitted to Cabinet it is usually accompanied by the set of questions asked of Officers during its scrutiny exercise relating to the budget and which informed their observations and / or recommendations and the Sub Committee Chair presents the Report to Cabinet.

FINANCIAL IMPLICATIONS

12. There are no financial implications associated with this Overview and Scrutiny Committee report.

LEGAL IMPLICATIONS

13. As a Mayoral Combined Authority, the Tees Valley Combined Authority is legally required to set a budget for the coming financial year and a Medium-Term Financial Plan covering the coming financial year and the three years thereafter. Under its Constitution, the Combined Authority is also required to have an Investment Plan. In line with the TVCA Constitution, the consultees of the DRAFT Budget shall include the Overview & Scrutiny Committee.



RISK ASSESSMENT

14. Existing management systems and daily routine activities are sufficient to control and reduce risk.

CONSULTATION

15. Consultation on the DRAFT Budget is undertaken with the Overview & Scrutiny Committee, the public and key stakeholders for a period of 4 weeks.

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REPORT TO THE TEES VALLEY COMBINED AUTHORITY
OVERVIEW & SCRUTINY COMMITTEE

8th NOVEMBER 2023

DELEGATED DECISIONS JULY - SEPTEMBER 2023

SUMMARY

The table below shows the Delegated Decisions signed off by the Combined Authority between July 2023 and September 2023.

RECOMMENDATIONS

It is recommended that the Combined Authority Overview & Scrutiny Committee note the table below.

DETAIL

1. The table below shows the Delegated Decisions signed off by the Combined Authority between July 2023 and September 2023:

Title	Amount	Date signed	Key Decision
Bus Reliability Advanced decision for funding, releasing £1m of the £310m from DfT allocated CRSTS settlement to develop digital capabilities in bus reliability. This delegated decision provided advanced funding in line with the requirements set out in the Assurance Framework to bring about bus reliability improvements to support the Bus Corridor Improvement package.	£1,000,000	16/09/2023	No
Revitalising Loftus Project This decision to approve business case and commit funds to provide amenities, attractions and a focus for its community and a well-connected base for visitors with a year-round programme of events and a broadened accommodation offer. This decision was taken in accordance with the Indigenous Growth Programme Management Framework with final sign off	£4,856,775	28/06/2023	No

Title	Amount	Date signed	Key Decision
delegated to the Group Director of Finance and Resources in consultation with the Tees Valley Management Group, and in line with the delegation arrangements in the Assurance Framework and the Programme Management Framework.			
<p>Level 3 Free Courses for Jobs - provision of funding to providers</p> <p>This decision awarded additional Level 3 FCFJ Funding to providers in the Tees Valley that have demonstrated they are able to deliver. The funding will be monitored through the existing provider performance management processes within the Adult Education Budget and the Performance Management Framework.</p>	£340,372	07/06/2023	No
<p>Redcar & Cleveland Preventing Crime & Disorder Proposal (UKSPF funding)</p> <p>In line with the Combined Authority's Assurance Framework, investment decisions are subject to the development of a proportionate business case and its subsequent appraisal. The Redcar & Cleveland Preventing Crime & Disorder project was subsequently awarded £520,000 UKSPF under the Communities and Place Investment Priority. This project will contribute towards the cost to Redcar & Cleveland Borough Council towards the delivery of CCTV service provision and resources, youth diversionary activities and Community Safety Engagement worker enforcement resources.</p>	£520,000	16/10/2023	No

2. All key decisions are sent to the Overview & Scrutiny Committee within 2 days of being made. All other delegated decisions are provided for information at the next scheduled Committee meeting.

FINANCIAL IMPLICATIONS

3. There are no direct financial implications arising from this report. The report derives from the Constitution and Assurance Framework for the Combined Authority, which have embedded within them the statutory financial regulations.

LEGAL IMPLICATIONS

Anything is possible



4. The Report derives from the Constitution and the Assurance Framework for the Combined Authority which sets out the appropriate statutory framework and is legally binding.

RISK ASSESSMENT

5. The report is categorised as low risk. Existing management systems and daily routine activities are sufficient to control and reduce risk.

CONSULTATION & COMMUNICATION

6. Not Applicable

EQUALITY & DIVERSITY

7. Not Applicable

LOCAL ENTERPRISE PARTNERSHIP

8. Not Applicable

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REPORT TO OVERVIEW AND SCRUTINY COMMITTEE

8th NOVEMBER 2023

REPORT OF ACTING CHIEF LEGAL OFFICER (MONITORING OFFICER)

REVIEW OF FORWARD PLAN & WORK PROGRAMME 2023/24

The Overview and Scrutiny Committee agreed its Forward Plan at its meeting on 14th July 2023.

RECOMMENDATIONS

It is recommended that the Overview and Scrutiny Committee:

- i. Consider the content of the DRAFT Forward Plan
- ii. Agree the inclusion of items of their Work Programme to be included on the Forward Plan

BACKGROUND

1. The Forward Plan outlines the work the Committee has agreed to undertake, investigate further and focus on in the current municipal year.
2. The Forward Plan is set at the beginning of the year and, as a live document, is a standing item for consideration at each meeting where it can be amended and changed as the year progresses in line with the Work Planning Framework (Appendix A) which was agreed at the Committee meeting of 14th July 2023.
3. Items include standing items that are ordinarily required at specific times in the municipal year, for example the DRAFT Budget Report and the Committee Annual Report.
4. Items also include areas the Committee select for their scrutiny work in the municipal year.
5. The Committee can select areas for their scrutiny work from the Combined Authority Forward Plan as detailed on the TVCA website, the Group Update which is included as a 'for information' item at each meeting, Cabinet meetings and Decision Records which are circulated to Committee Members after each Cabinet meeting. Members can also suggest areas for inclusion in the Forward Plan as detailed in the TVCA Constitution.
6. The Committee has the power to review the strategies and policies implemented to scrutinise the decision making of the Combined Authority and the Mayor and evaluate the effectiveness of those decisions.

7. 2 Sub Committees have been appointed which are currently undertaking scrutiny exercises in the areas of Buses and STDC Government Returns.
8. A further Sub Committee is to be appointed at this Committee to review the constitutional requirement to scrutinise the DRAFT Budget in December for reporting back to the Committee in January, as detailed in Agenda Item 6 of today's meeting.
9. Since the Committee agreed to an additional 2 meetings to be included in the meeting schedule for 23/24 at its meeting of 14th July 2023, Members should consider the areas from its Work Programme (Appendix B) that it wishes to include in the Forward Plan for this municipal year.
10. In agreeing its Forward Plan, the Committee should consider its work programme within the resources, remit and powers available to it whilst also prioritising which areas of scrutiny would be of most value and considering the achievability of any further scrutiny exercises.
11. In considering the Forward Plan the Committee should be reminded that any items that can't be included in this municipal year, can be carried over to the following municipal year 24/25 as agreed in the Work Planning Framework (Appendix A).
12. The role and remit of the Committee is set out fully in the TVCA Constitution (Part 3). These functions derive from Schedule 5A of the Local Democracy, Economic Development and Construction Act 2009 (paragraph 1).

FINANCIAL IMPLICATIONS

13. There are no financial implications associated with this Overview and Scrutiny Committee report.

LEGAL IMPLICATIONS

14. There are no legal implications associated with this Overview & Scrutiny Committee Report.

RISK ASSESSMENT

15. Existing management systems and daily routine activities are sufficient to control and reduce risk.

Name of Contact Officer: Nicola Dean
Post Title: Governance and Scrutiny Officer
Email Address: nicola.dean@teesvalley-ca.gov.uk

ITEM 8

Tees Valley Combined Authority (TVCA) Overview & Scrutiny Work Programme 2023/2024

Standing Items

- Declarations of Interest
- Minutes from the Previous Meeting
- Items on Forward Plan
- Delegated Decisions
- Date, Time and Venue of the Next Meeting
- Group Update as a 'For Information' item
- Terms of Reference as a 'For Information' Item

Overview & Scrutiny Committee		
Date	Venue	Item / Responsible Officer
14 July 2023	TVCA Offices	<ul style="list-style-type: none"> • Nominations & Appointment of Chair and Vice Chair • Role of the TVCA Overview & Scrutiny Committee • Finance & Resources Sub Committee Membership • Approval of DRAFT Terms of Reference • Approval of DRAFT Forward Plan 2023/2024 • Presentation on South Tees Development Corporation and Deep Dive area of Scrutiny selected • Presentation on Transport and Deep Dive area of Scrutiny selected
7 th September 2023	TVCA Offices / Teams	<ul style="list-style-type: none"> • Transport Sub Committee Scoping Meeting
11 th September 2023	TVCA Offices / Teams	<ul style="list-style-type: none"> • STDC Sub Committee Scoping Meeting

ITEM 8 APPENDIX A

Overview & Scrutiny Work Planning Framework:

Selection of Areas for Overview presentations to be Delivered to the Committee:

1. Group Update to be a 'for information' item to give broad overview of the activity of the Combined Authority and could be used to select areas for presentation.
2. If Members have a particular area of interest, this can be proposed to the Committee and planned into the work programme.
3. Scrutiny areas can be selected from Cabinet Papers/Minutes, Group Update plus presentations.
4. Flexibility is required to allow additions/changes/plan into the next year the schedule of the Work Programme if additional topics identified.
5. The work programme needs to be achievable and ensure what is planned for this year gets completed/programmed.
6. In meetings sufficient time needs to be allocated to each item and meeting duration/format of presentations etc. can be revisited as necessary.
7. When determining future work programmes, there should be a prioritisation of topics that would be of benefit to the public.

Format of Overview Presentations

8. Each Committee to be delivered 2 15-minute overview presentations of requested areas.
9. Presentations should include as much detail as possible and should also be supplemented by a Report to further inform the Committee in their selection of a topic for scrutiny.
10. Getting reports in advance and to supplement presentations will help Members form questions.
11. Questions could be submitted in advance although this is not a requirement. Advance questions would allow any additional information to be compiled to answer the question and so could save time and delays in a response being received.

Selection of Deep Dive Topics

12. Following any overview presentation, the Committee ask questions to determine a deep dive area to be reviewed over coming months and present their findings at the next full Committee.

Selection and Make Up of Sub Committees

13. Working Groups that undertake the deep dive investigations are to be called Sub Committees.
14. Full Committee to initiate Sub Committees and select members to investigate selected areas of scrutiny.
15. Membership is to be 5 members with 1 representative from each LA to get a fair view.
16. There are no quorum requirements as the Sub Committee will make recommendations to the full Committee.

17. There are no requirements to consider political balance within Sub Committees.
18. Selected representatives on Sub Committees should have an interest in the area they are scrutinising.
19. Sub Committee meetings will be 3 hours and more than 1 meeting may be required.
20. At its first meeting, the Chair of Sub Committee will be agreed along with the Terms of Reference/Scoping of the scrutiny exercise/Determine evidence or key documents required or answers needed/Officers to question etc.
21. There may be periods where different Sub Committees are working on different areas at the same time.
22. Sub Committee will produce a report of findings and recommendations for review at the next full Overview & Scrutiny Committee which, if required, would be presented to Cabinet.
23. Sub Committee meetings can be held via Teams where required.
24. Sub Committee meetings will not be public.
25. Committee assigns membership including substitutes to each Sub Committee/s if deemed necessary.

Process for Concluding Scrutiny Exercises:

26. Once the scrutiny exercise is complete, the Chair of the Sub Committee and the Scrutiny Officer will compile an initial draft report and any recommendations, requesting feedback on content via e-mail from the Sub Committee.
27. Any subsequent feedback on content of the draft report is actioned and an updated report sent to Sub Committee for final approval.
28. Report is presented to the full Committee by the Sub Committee Chair for comment/approval.
29. Decision is made by full Committee if the Report and any recommendations is to be presented to Cabinet.

16 th October 2023		<ul style="list-style-type: none"> Transport Sub Committee Meeting with TVCA Officers
8 th November 2023	TVCA Offices	<ul style="list-style-type: none"> Finance & Resources Sub Committee Process & Membership Interim Update on Scrutiny of South Tees Development Corporation – Government Returns Interim Update on Scrutiny of Buses Review of Forward Plan areas and timings including suggestion by Member
Dates TBC once membership confirmed: Dec 2023	TVCA Offices	<ul style="list-style-type: none"> Meeting 1: Draft Budget 2024/25 Consultation meeting (attended by Gary Macdonald, Group Director of Finance & Resources)
Dates TBC once membership confirmed: Dec 2023	TVCA Offices	<ul style="list-style-type: none"> Meeting 2: (if required): Draft Budget 2024/25 Consultation meeting (attended by Gary Macdonald, Group Director of Finance & Resources)
11 th January 2024	TVCA Offices	<ul style="list-style-type: none"> Finance & Resources Sub Committee Budget 2024/2025 Consultation Report Final Report on Scrutiny of Buses Final Report on Scrutiny of South Tees Development Corporation – Government Returns
22 nd February 2023	TVCA Offices	
14 March 2024	TVCA Offices	<ul style="list-style-type: none"> Overview & Scrutiny Committee Annual Report
3 rd April 2023	TVCA Offices	

Item 8
Appendix B

Tees Valley Combined Authority (TVCA)
Overview & Scrutiny Work Programme Areas identified for
future Consideration
2023/2024

Scrutiny Area	Position	Returning Full Report to Committee
Transport – Buses	In Progress	January 2024
STDC – Government Returns	In Progress	January 2024
Budget Consultation	December 2023 (timing stipulated by publication of DRAFT Budget)	January 2024 (in order to be presented to January Cabinet)
HDC and MDC	TBC	TBC
Teesside International Airport	TBC	TBC
Business	TBC	TBC
Education, Employment & Skills	TBC	TBC



Item 11

Tees Valley Combined Authority Overview & Scrutiny Committee

Terms of Reference

NB: These Terms of Reference should be read alongside and in conjunction with the Tees Valley Combined Authority Constitution including the Rules of Procedure for Statutory Committees at Part 3.

Background & Introduction

Tees Valley Combined Authority (TVCA) has established an Overview and Scrutiny Committee in accordance with the relevant statutes and the Combined Authority's own Constitution, in order to scrutinise and support the decision-making of the Combined Authority Cabinet and the Tees Valley Mayor. TVCA recognises that its ways of working and formal governance need to support transparent and publicly accountable decision making.

The Terms of Reference will be reviewed annually by the Overview & Scrutiny Committee.

Purpose of the Overview & Scrutiny Committee

The purpose of the Overview & Scrutiny Committee includes:

- 1) Monitoring the decisions of or other action taken by the Cabinet and Mayor and to submit reports and make recommendations for improvement and/or change;
- 2) Reviewing the strategies and policies of the Combined Authority and holding the Mayor, other Cabinet Members, and Officers, to account for their delivery.

The Committee acknowledge the need for it to act in accordance with the Member Code of Conduct and the Rules of Procedure as detailed in the TVCA Constitution. The scrutiny element of activities should always be undertaken in the best interests of the people of the Tees Valley with the objective of achieving positive outcomes. Members agree for that reason, the Committee should be apolitical, taking an unbiased position in regard to political matters.

The Overview and Scrutiny Committee is responsible for determining their own work programme, having taken advice from relevant Officers. When considering their work programme, they shall:

- Determine whether an issue is more appropriately dealt with by one of the Constituent Authorities or by some other organisation or in some other way and will not duplicate the work of existing bodies or agencies.
- Take into account the resources available to support that programme, and avoid establishing priorities for which the costs exceed the likely benefits.
- Avoid initiating enquiries at a time, or in a manner which disrupts the effective and efficient operation of the Combined Authority, or unnecessarily delays the conduct of its business.

Functions of the Overview & Scrutiny Committee



The Overview and Scrutiny Committee has power to:-

- i. Review or scrutinise decisions made or other action taken, in connection with the discharge of any functions which are the responsibility of the Mayor or Combined Authority;
- ii. Make reports or recommendations to the Mayor or Combined Authority with respect to the discharge of any of their functions;
- iii. Make reports or recommendations to the Mayor or Combined Authority on matters that affect the Authority's area or the residents of the Tees Valley.
- iv. To "call-in" for review or scrutiny decisions made by the Combined Authority, but not implemented, and to direct that that decision is not implemented while it is under review or scrutiny.

The Committee may invite Members or statutory officers of the Combined Authority or of the Constituent Authorities to attend before it to answer questions and give evidence. Such invitations must be made through the Chief Executive of the Combined Authority or the relevant Constituent Authority.

Membership

Fifteen members (3 from each Constituent Authority) will form the overview and scrutiny committee with a substitute pool of an additional fifteen members (3 from each Constituent Authority), appointed annually by the TVCA Cabinet.

Membership must reflect (as far as reasonably practicable) the political balance of the whole TVCA area.

The overview and scrutiny committee will appoint its own Chair and Vice Chair. These requirements also apply to the Chairing of any temporary working groups or Task and Finish Groups established.

Meetings

As a minimum, the Committee will meet quarterly and will carry out their work in accordance with the TVCA Constitution.

The Overview and Scrutiny Committee shall hold at least four meetings per year and may convene additional meetings if necessary.

Quorum for any Committee meeting is ten members representing no fewer than four Constituent Authorities.

The Chair will approve the agenda for each annual meeting and any other meetings to be held.

Any member of the Overview and Scrutiny Committee may raise with the Chair a matter which is relevant to the functions of the Committee, for consideration by the Committee.

Different approaches to scrutiny reviews may be taken in each case, but members shall seek to act in an inclusive manner and take evidence from a wide range of opinion. The



Committee shall make specific efforts to engage with groups who would otherwise be excluded.

The Committee may establish temporary working groups to consider specific issues in more depth and to report back to the Committee.

Secretariat and Other Support to the Panel

Administrative support will be provided by the Tees Valley Combined Authority from its Monitoring Officer and Governance & Scrutiny Officer who will provide guidance, administrative support and be present at meetings.



AGENDA ITEM 12

REPORT TO THE TEES VALLEY
COMBINED AUTHORITY OVERVIEW & SCRUTINY COMMITTEE

8th NOVEMBER 2023

REPORT OF THE CHIEF EXECUTIVE OFFICER

CHIEF EXECUTIVE UPDATE

SUMMARY

This report provides a general update on the key activities of the Mayor and Combined Authority since the last Committee meeting, which are not covered in other reports to this meeting.

RECOMMENDATIONS

It is recommended that the Overview & Scrutiny Committee notes the report.

DETAIL

RAIL STATIONS

1. The redevelopment of the undercroft at Middlesbrough Station is making progress. The structural steelwork has been installed, a key milestone in the project, which will see the creation of a new station entrance, pedestrian walkway between Zetland Road at the south of the station and the existing subway, and two new premises. As part of the project, the current stairs in the ticket hall will be relocated to the concourse and there will be an open public space at the east end of the former car park.
2. Work on the Darlington Station project is progressing. Demolition and site clearance on the eastern gateway is complete, piling work is complete and work has begun to erect the steel frame for the new station building and multistorey car park. CGI images of the new station have also been released. Network Rail has begun enabling work at the station and this will continue, with preparatory work beginning in the existing train shed.
3. At Hartlepool station, the new footbridge and lifts have been installed and work to bring platform 3 back into use is progressing, with the canopy construction at an advanced stage. The remaining work is now being undertaken, with the project scheduled to be complete in the autumn. It is anticipated that the new platform will be operational for the December 2023 timetable change, enabling the new Middlesbrough to Newcastle semi-fast service to commence every other hour, in addition to the existing hourly service.

BUS ISSUES



4. Tees Valley Combined Authority (TVCA) was allocated £1.5m of BSIP+ funding for 2023-24. Working collectively with all local authorities, TVCA has already used some of the funding to intervene on several of the service withdrawals made by Arriva. The second phase of work will involve 'kick-starting' a package of service enhancements and procurement of the services is now underway.
5. The DfT funded £2 fare cap has been extended until October 2023. This will be followed by a longer-term cap of £2.50, running from 1 November 2023 to 30 November 2024.
6. In terms of the Arriva concessionary fares settlement appeal, TVCA has now submitted all evidence to the adjudicator. The adjudicator's decision is now awaited, but TVCA has not been provided with a timeframe within which the decision will be made.

TEESSIDE INTERNATIONAL AIRPORT

7. Teesside Airport was successful in the next phase of Government's £8million Hydrogen Transport Hub demonstration, which will see a permanent hydrogen refuelling station based on its site. Element 2, which established the previous station, will set up a temporary refuelling station in 2024 ahead of a permanent station late 2024/early 2025.
8. Work has begun to turn part of the airport into a new Teesside Aviation Skills Academy to train and teach Teesside University aviation students. Construction is under way to turn part of the terminal building into a base from which students can learn on-the-job skills across a range of functions including air traffic control, management and engineering.

TEESWORKS

9. Steelwork is now being erected at SeAH Wind's £450million offshore wind monopile factory, following a £100million-plus deal between SeAH, British Steel and Severfield. This will see steel from British Steel's Teesside Beam Mill at Lackenby used in the facility. The first phase of the 1.9km South Bank Watercourse is complete, with the second phase under way. The system will initially help manage large volumes of water draining from the SeAH site, with a salt marsh habitat becoming part of the project in its third phase.
10. The independent review into Teesworks, led by Lancashire County Council Chief Executive Angie Ridgewell, is ongoing. Officers continue to work with the panel to provide all relevant information.

CREATIVE PLACE

11. TVCA invested £2m to enable the delivery of The Tall Ships Races to visit Hartlepool at the beginning of July. Delivered by Hartlepool Borough Council in partnership with Sail Training International, the four-day event attracted coverage from BBC's 'The One Show'



and attracted residents and visitors to meet the crews, visit ships and experience a diverse programme of live events and performances. Hosting the races also enabled c. 100 young people from across Tees Valley to join the crews of some of some of the ships and participate in incoming and outgoing legs of the race. Evaluation is still underway to capture the full impacts of the event.

TEES VALLEY BUSINESS

12. Made Smarter is a government-backed initiative designed to improve the productivity of manufacturers through the adoption of Industrial Design Technologies (IDTs). Tees Valley Business continues to work as part of a NE Cluster with the North-East LEP to deliver the 2023/24 programme. Tees Valley has an allocation of £800k, that will continue to support approximately 50 manufacturing businesses. The NE Cluster has now been invited to apply for an addition £1.2m for 2024/25.

CLEAN GROWTH AND INNOVATION

13. The Tees Valley's Cluster Plan for Decarbonisation was launched on 28th March at an event attended by representatives of the Department of Energy Security and Net Zero (DESNZ), Tees Valley's major industrials, and other key stakeholders. The advisory group from this project has now formed the Tees Valley Industrial Net Zero Leadership Group, which met on the 10th July with Darren Smith as the independent chair. The new group will work towards a single unified voice for the Tees industrial cluster and seek to foster collaboration on key challenges.
14. TVCA's flagship Trees on Tees scheme has seen strong progress, with a coordinator and team of officers appointed. A recent promotion via social media on the Trees on Tees Campaign Page has resulted in a total response by 64 businesses, 24 landowners, 10 schools, 19 community groups and 399 residents. Discussions with respondents has resulted in 25 offers of support coming forward from business and landowners including the identification of 7 small sites on which to plant trees, offers of financial support and an interest in corporate volunteering. Trees on Tees continues to support its LA partners in their planting projects and an Expression of Interest to become one of two new Community Forests in England was submitted on 21st July.
15. The Hub's Solar Schools Enabling Fund has received positive feedback from Abingdon Primary School in Middlesbrough, which has been able to install solar panels and reduce energy bills as a result of a grant received. A programme is being developed to deliver a second Solar Schools Enabling Fund to be delivered entirely by TVCA in Tees Valley.

FINANCIAL IMPLICATIONS

18. There are no financial implications to this report.

LEGAL IMPLICATIONS



19. There are no legal implications to this report.

RISK ASSESSMENT

20. This report is an update and therefore is categorised as low risk.

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