

## SOUTH TEES DEVELOPMENT CORPORATION (STDC) BOARD

Date: 21<sup>st</sup> September, 2023

Time: 10am

Location: Teesworks Skills Academy, off Eston Road, Middlesbrough TS6 6UA.

<b>Attendees:</b>		<b>Apologies:</b>
Ben Houchen (Chair)	Tees Valley Mayor	John Sampson
Cllr Alec Brown	Leader, Redcar & Cleveland BC	
Graham Robb	Independent Member	
Neil Schneider	Independent Member	
David Smith	Independent Member	
Tom Smyth	BEIS, Interim Government Representative	
Julie Gilhespie	TVCA Group Chief Executive	
Gary Macdonald	TVCA Group Director of Finance & Resources	
Emma Simson	Acting Monitoring Officer. TVCA	
Chris Harrison	JV Partner	
John McNicholas	Teesworks	
Brian Archer	Redcar & Cleveland BC	
Sally Henry (Secretariat)	TVCA Governance Officer	

No.	Agenda Item	Summary of Discussion	Actions Required	Responsibility
STDC 13/23	<b>Welcome and apologies for absence</b>	<p>The Chair welcomed everyone to the meeting.</p> <p>Apologies were given as noted above.</p> <p>The Chair advised that Jacob Young has resigned from the Board with immediate effect following his appointment to the Department for Levelling Up, Housing and Communities.</p>		
STDC 14/2023	<b>Declarations of Interest</b>	No interests were declared.		
STDC 15/2023	<b>Minutes from previous meeting</b>	<p>The Board reviewed the minutes of the meeting held on 21<sup>st</sup> July, 2023.</p> <p>The Group Director of Finance &amp; Resources advised the Board that a presentation on bio-diversity net gains will be included on the agenda of a future meeting.</p> <p>Chris Harrison advised he had noted some typographical errors that he would speak to the Governance Officer about post meeting.</p> <p><b>Resolved that, once the typographical errors are amended, the minutes of the 21<sup>st</sup> July, 2023 are agreed.</b></p>		
STDC 16/2023	<b>Chairs Update</b>	The Chair advised the Board that there was nothing further to update them on that was not covered throughout the rest of the agenda.		

<p>STDC 17/2023</p>	<p><b>Governance Update</b></p>	<p>Board were advised that the Acting Monitoring Officer has carried out a review of the South Tees Development Corporation Constitution.</p> <p>The Review has identified a number of proposed amendments which are detailed in the Report. The review has also identified some further desirable amendments which will require a more thorough review including a review of the Scheme of Delegation, and as such, it is likely that further proposed amendments will be brought to the next Board meeting for consideration.</p> <p>Board were invited to:-</p> <ol style="list-style-type: none"> <li>1. approve of the proposed amendments to the STDC Constitution and agree the revised Constitution be submitted to TVCA Cabinet in December for final agreement and subsequent publication; or</li> <li>2. not approve the proposed amendments to the STDC Constitution.</li> </ol> <p>Board were recommended to approve the changes to the STDC Constitution to reflect STDC resource changes and administrative updates as detailed in the Report. This is the recommended action as not approving the changes will result in the governing document of STDC becoming less appropriate over time which will create risk to STDC.</p> <p>A Board member commented that the proposed changes were sound and asked whether the ongoing review would have any impact on the Constitution. Board were advised that if any issues are raised, the Constitution will be looked at again.</p> <p><b>Resolved that The Board approved the proposed amendments to the STDC Constitution.</b></p>		
-------------------------	---------------------------------	---	--	--

<p>STDC 18/2023</p>	<p><b>Finance Update</b></p>	<p>Board were presented with a report which updated on financial performance for 2023/24 against budget and the forecast position for remainder of 2023/24.</p> <p>The Group Director of Finance &amp; Resources highlighted the main points to note from the report.</p> <p>Decontamination has now been completed on the site. COMAH status cannot be removed until such time that all hazardous waste is removed from site. It is currently in sealed containers and investigations are on going to find new markets.</p> <p>HSE make regular visits to ensure all guidelines are met.</p> <p>The budget will reflect the changes in the operating model from Keep Safe to estate management.</p> <p><b>RESOLVED THAT the Board noted the update.</b></p>		
<p>STDC 19/2023</p>	<p><b>STSC Update</b></p>	<p>Board were provided an update on the key EHS activities in relation to works currently being undertaken.</p> <p>Board were recommended to note the content of the report for clarity of performance and awareness of legislative requirements.</p> <p>The Group Chief Executive further advised the Board that confirmation has now been received that no manslaughter charges will be brought following the tragic accident on site in 2018 when 2 people were killed.</p>		

		RESOLVED THAT the Board noted the update.		
<p><i>Under the terms of paragraph 3 of schedule 12a of the Local Government Act, the Chair passed a motion to exclude press and public at this stage of the meeting so the Board could discuss matters of a Confidential nature. The proposal was made by David Smith and seconded by Graham Robb</i></p>				
STDC 20/2023	Confidential Item 1	RESOLVED THAT:- the Board noted the update.		
STDC 21/2023	Confidential Item 2	RESOLVED Board:- agreed the recommendations within the update		
	Date & Time of Next Meeting	30 <sup>th</sup> November 2023 @ 10am		