Offline Application Form

# **Rural England Prosperity Fund (REPF)**

# Funding Round 2 – Supporting Rural Communities

## Once you have confirmed your eligibility (see Guidance Note) please fully complete this application form.

## TVCA want to hear about your project, what it is going to achieve and the impact and change you want to make. We want to invest in projects that will achieve the funds outcomes and contribute to the objectives of the UKSPF Rural England Prosperity Fund.

### \* denotes a response is required

#### Section 1: Main Contact – of Business/organisation

|  |  |  |
| --- | --- | --- |
| 1a | First Name\* | Free Text |
| 1b | Surname\* | Free Text |
| 1c | Job Title\* | Free Text |
| 1d | Preferred Contact Telephone Number\* | Number / Free Text |
| 1e | Email Address\* | Free Text |
| 1f | Confirm Email Address\* | Free Text |

**Section 2: Business/organisation details**

Please note project activity must take place in Rural post code area or areas as defined by magic maps which is set by Defra <https://magic.defra.gov.uk/magicmap.aspx>

2a. Business / Organisation Name\*: Free text
2b. Business / organisation Registered Address\*: Free text
2c. Website Address and/or facebook page\*: Free text
2d. Type of Business / organisation\*:

Dropdown boxes

* + CIC limited by share
	+ CIC limited by guarantee
	+ Industrial & Provident Society
	+ Limited Liability Partnership (LLP)
	+ Partnership
	+ Private company limited by guarantee
	+ Private company limited by shares
	+ Private unlimited company
	+ Public limited company (plc)
	+ Registered charity
	+ SCIO (consortium)
	+ Sole trader
	+ Trust
	+ Non registered charity
	+ Franchise
	+ Other – please state\*

2e. Company no, CIC number or Unique Tax Reference (UTR)\*: Free text number
2f. If you are a registered charity, please supply your charity no\*: Free text number
2g. Number of employees\* To be eligible you must have less than 50 FTE (Full Time Equivalent) employees free text number
2h. Business/organisation set up date or proposed start date (DD/MM/YYYY)\*: free text numerical
2i. Annual Turnover/ Forecast Turnover\*: free text numerical
2j. Confirm you have a business bank account which is not a personal bank account\*: Yes/No
2k. Is your business or organisation registered as a farm?\*: Yes/No

**Section 3: What is your project/****proposal?\***

3a. Please provide a simple description of your project? \*Free text

3b. What will the funding be used for and include any capital purchase(s) you intend to make? \*(Up to 500 words)

3c. How will you deliver the project and do you forsee any risks and issues and how will you overcome them? Please also include any opportunities identified\*(Up to 1000 words)

3d. Does your project require planning permission\* Y/N

3e. If so, has planning permission been submitted\* Y/N

**Section 4: Where will you deliver and manage the project?**

4a. Where will your project activity take place? \* Free text

Please list specific location(s) (check they are eligible via the Magic Map postcode checker). If you do not have specific locations, please indicate likely locations/villages/areas you will deliver your project in. If your project does not include place-based delivery please provide where the majority of the work will be undertaken, e.g., your base.\*

**Please remember - the project must operate/impact postcodes in Redcar & Cleveland defined**  **by the Rural England Prosperity Fund**.

4b. When will your project start? \* Insert date XX/XX/XXXX numerical

4c. When will your project finish? \* Insert date XX/XX/XXXX numerical

**Section 5: Project interventions**

**Rural Communities**

Intervention: Support for local arts, cultural, heritage and creative activities

Funding (capital grants) for local arts, cultural, heritage and creative activities.

**Section 6: Outputs and Outcomes Rural Communities**

Please describe the anticipated benefits of the project to your business / organisation, and/or the wider community in Redcar and Cleveland, Tees Valley and beyond? \*Free text

Please state how many jobs the project will create (if any)?\* Free Text

Please state how many jobs will be safeguarded by the project (if any)?\* Free Text

*Definition of safeguarded job added to electronic form*

What other commercial, social, or community benefits will the project bring?\* Free text

Will the project contribute to the low carbon agenda? \*Y/N

**Section 7: Financial Due Diligence**

7a. TVCA will undertake appropriate financial due diligence on eligible organisations that complete the application process and its officers will provide a risk assessment to inform the final decision. These due diligence checks will be commensurate and dependant on size, type of organisation and the value of grant requested. TVCA reserve the right to ask for any additional information should they require it at any stage of the application and assessment process.

Please sign here to give your consent to TVCA to undertake financial due diligence \*

|  |  |
| --- | --- |
| Signature |  |
| Name  |  |
| Position |  |

**Section 8: Subsidy Control**

8a. The UK subsidy control regime began on 4 January 2023. It enables public authorities, including devolved administrations and local authorities, to give subsidies that are tailored to their local needs, and that drive economic growth while minimising distortion to UK competition and protecting our international obligations. Under the Subsidy Control Act 2022 (‘the Act’), Tees Valley Combined Authority is under a legal obligation to design any subsidy to ensure that it complies with the Act and or provide financial support by way of the Minimal Financial Assistance exemption.

8b. To apply for a grant from the UKSPF Rural England Prosperity Fund, please fully complete the Minimal Financial Assistance Declaration as attached\*

*Need to build in function in online application form for applicant to upload a copy of the completed MFA Declaration*

**Section 9: Finance/Budget**

9a. Please indicate the total amount you wish to request from the Tees Valley Rural England Prosperity Fund via TVCA. Grant applications between £3k and £15k will be considered.

Enter amount in £ numerical\*

9b. Please provide as much itemised detail as you can as to what the grant requested will be used for. \*

|  |  |  |
| --- | --- | --- |
| Item to be funded | Value £’s | Additional information-e.g. method of procurement, direct award, internal delivery |
|  |  |  |
|  |  |  |
|  |  |  |

9c. In addition to the grant being applied for, what are the indicative source(s) and value of the balancing funds needed to complete the project (if any)? Please complete as below.\*

|  |  |  |  |
| --- | --- | --- | --- |
| **Detail of planned expenditure for project** | **Amount of UKSPF Rural Grant requested (£)** | **Amount of other funding from other sources (£)** | **Source of other funding** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**I agree to the TVCA privacy policy –** *tick box at end of online application form*

*Need to build in function with online application form for applicant to download a copy of their completed application form*