

## TEES VALLEY COMBINED AUTHORITY CABINET

**Cavendish House, Teesdale Business Park, Stockton-On-Tees at 10am on  
Wednesday, 28<sup>th</sup> March, 2018**

*These minutes are in draft form until approved at the next Cabinet meeting and are therefore subject to amendments.*

<b><u>ATTENDEES</u></b>	
<b><u>Members</u></b>	
Mayor Ben Houchen (Chair)	Tees Valley Mayor
Mayor David Budd	Mayor of Middlesbrough
Councillor Christopher Akers-Belcher	Leader, Hartlepool Borough Council
Councillor Bob Cook	Leader, Stockton-on-Tees Borough Council
Councillor Bill Dixon	Leader, Darlington Borough Council
Councillor Sue Jeffrey	Leader, Redcar and Cleveland Borough Council
Paul Booth	Chair, Tees Valley LEP
<b><u>Associate Members</u></b>	
Darren Hankey	Member of Tees Valley LEP
Mike Matthews	Member of Tees Valley LEP
David Soley	Member of Tees Valley LEP
Jerry Hopkinson	Member of Tees Valley LEP
Angela Howey	Member of Tees Valley LEP
Graham Robb	Graham Robb
<b><u>Apologies for Absence</u></b>	
Nigel Perry	Member of Tees Valley LEP
Professor Paul Croney	Member of Tees Valley LEP
Albert Pattison	Member of Tees Valley LEP
Siobhan McArdle	Member of Tees Valley LEP
James Ramsbotham	Observer Member of Tees Valley LEP
<b><u>Officers</u></b>	
Neil Schneider	Chief Executive, Stockton-on-Tees Borough Council
Ada Burns	Chief Executive, Darlington Borough Council
Amanda Skelton	Chief Executive, Redcar & Cleveland Borough Council
Andrew Lewis	Managing Director, Tees Valley Combined Authority
Alison Fellows	Investment Director, Tees Valley Combined Authority
Andrew Nixon	Monitoring Officer, Tees Valley Combined Authority
Sarah Brackenborough	Governance Manager, Tees Valley Combined Authority
Neil Cuthbertson	Finance Manager, Tees Valley Combined Authority
Geraldine Brown	Policy Manager, Tees Valley Combined Authority
Mark Wilson	Head of Transport, Tees Valley Combined Authority
Mark Kirkham	Mazars

<b>TVCA 83/17</b>	<b>DECLARATIONS OF INTEREST</b>  There were no declarations of interest.
<b>TVCA 84/17</b>	<b>MINUTES</b>  Consideration was given to the minutes of the meetings held on 5 <sup>th</sup> February, 16 <sup>th</sup> February and 22 <sup>nd</sup> February.  Councillor Sue Jeffrey asked for an update on progress with the Local Impact Working Group referred to in minute number 68/17. It was noted that David Soley had been asked to Chair this group, and terms of reference were being established. Councillor Jeffrey expressed her wish to play a lead role within the Group, and this would be discussed further with Mr Soley.  RESOLVED that the minutes of the meetings held on the dates above be confirmed and signed as a correct record.
<b>TVCA 85/17</b>	<b>ANNOUNCEMENTS FROM THE CHAIR</b>  No announcements were made by the Mayor.
<b>TVCA 86/17</b>	<b>MANAGING DIRECTOR'S UPDATE</b>  Consideration was given to a report from the Managing Director, providing an update on key activities of the Combined Authority since the last Cabinet meeting.  Councillor Christopher Akers-Belcher noted the recent announcements that had been made by the Children's Commissioner and requested that following the meeting on 23 <sup>rd</sup> April and the event on 9 <sup>th</sup> May a report be brought back to Cabinet to allow an assessment of whether the level of investment and commitment to young people is adequate to address the issues.  The Cabinet requested that the report on the mechanism for supporting new routes at Durham Tees Valley Airport be brought to a special Cabinet meeting.  RESOLVED that: <ul style="list-style-type: none"> <li>i. Following the meeting on 23<sup>rd</sup> April and the event on 9<sup>th</sup> May, a report be brought back to Cabinet to allow consideration of the level of investment and commitment to opportunities for young people;</li> <li>ii. A special cabinet meeting be arranged to consider the report on the mechanism for supporting new routes at Durham Tees Valley Airport;</li> <li>iii. The Managing Director's update be noted.</li> </ul>
<b>TVCA 87/17</b>	<b>STRATEGIC TRANSPORT PLAN AND TRANSFORMING CITIES FUND</b>  The Cabinet considered a report on the Draft Strategic Transport Plan and the Transforming Cities Fund, which had allocated £59 million to the Tees Valley Combined Authority for the period 2018/19 to 2021/22.  The Cabinet welcomed the draft plan. The plan would be published for a period of consultation with the public and key stakeholders. The period of consultation was to be determined.

	<p>RESOLVED that:</p> <ul style="list-style-type: none"> <li>i. the work of the Transport Committee to develop the Combined Authority's first ever Strategic Transport Plan be noted;</li> <li>i. the allocation to the Tees Valley Combined Authority from the Transforming Cities Fund be noted;</li> <li>ii. finalisation of the plan be delegated to the Mayor and Chair of the Transport Committee in consultation with other Members of the Cabinet.</li> </ul>
<b>TVCA 88/17</b>	<p><b>INVESTMENT PLAN DELIVERY REPORT</b></p> <p>Cabinet considered a report regarding progress of the Tees Valley Combined Authority Investment Plan.</p> <p>It was noted that the spend target for the current financial year had been reached. Councillor Sue Jeffrey reiterated the importance of government allowing devolved areas to get on and deliver their priorities.</p> <p>The Cabinet also discussed the plans for successor funding for the European funds and emphasised that as a devolved authority we should be given the highest level of flexibility on any future funding.</p> <p>RESOLVED that the current position of the Investment programme and delivery updates be noted.</p>
<b>TVCA 89/17</b>	<p><b>MIDDLESBROUGH STATION REDEVELOPMENT</b></p> <p>Cabinet considered a report detailing the joint proposal by Middlesbrough Borough Council, Network Rail and the Combined Authority to work together to bring forward Phase 1 of the redevelopment of Middlesbrough Station. The Cabinet welcomed the report and the investment being made.</p> <p>RESOLVED that:</p> <ul style="list-style-type: none"> <li>i. the progress with the delivery of a master plan for the redevelopment of Middlesbrough Station be noted;</li> <li>ii. the work being carried out in partnership between Middlesbrough Borough Council, Network Rail and the Combined Authority to bring the Project forward be noted;</li> <li>iii. subject to due diligence, the investment of up to £2.5m of Combined Authority grant funding into the project be approved;</li> <li>iv. the finalisation of the funding and associated contractual arrangements be delegated to the Managing Director and the Finance Director.</li> </ul>
<b>TVCA 90/17</b>	<p><b>CULTURE, TOURISM AND EVENTS UPDATE</b></p> <p>Cabinet considered a report updating them on developments and progress over the last year in cultural activity, destination marketing development and the launch of the new Enjoy Tees Valley website. Approval for funding for two major sporting opportunities for Tees Valley was sought. It also provided an overview of the initial preparatory work taking place on our bid to be City of Culture in 2025 before a more detailed paper is brought to Cabinet in May. Cabinet</p>

	<p>welcomed the report and noted the amount of work that was currently ongoing. The amount of funding allocated to this area was discussed and it was suggested that this may need to be reviewed in the future.</p> <p>It was noted that engagement with the voluntary and community sector going forward would be important and that the next update to Cabinet should pick up on how the Combined Authority intends to undertake this engagement with the sector.</p> <p>Due to the bid for the Northern Cultural Regeneration fund being unsuccessful the recommendation relating to this was withdrawn.</p> <p>RESOLVED that:</p> <ol style="list-style-type: none"> <li>i. the report and progress on developing our Heritage and Culture programme, and the launch of Enjoy Tees Valley, our destination website, and marketing activity be noted;</li> <li>ii. the potential for Tees Valley destination marketing, with continued investment in culture and tourism assets, to add significant value to the visitor economy by 2020 be noted;</li> <li>iii. the fact that many of the projects in the report are considered ‘pipeline’ projects, funding is not confirmed and is subject to assessment and the ability of the project to contribute to Tees Valley strategic aims and criteria considering the economic and cultural value the project can offer to Tees Valley, be noted and that the significant capital opportunities listed will be subject to future Cabinet decisions at appropriate stages, be noted;</li> <li>iv. Subject to the satisfactory completion of due diligence, the allocation of up to £340,000 of Combined Authority grant funding to the Great Tees City Games and Great Tees XCountry, and ‘in principle’ funding for up to a further £1.575 million to secure the Games to take place after 2019 until 2025, be approved;</li> <li>v. Subject to the satisfactory completion of due diligence, the allocation of up to £250,000 of Combined Authority grant funding to support a proposal to become a host venue for the Rugby League World Cup 2021, be approved.</li> </ol>
<p><b>TVCA 91/17</b></p>	<p><b>ADVANCED MANUFACTURING SECTOR ACTION PLAN</b></p> <p>Mike Matthews, sector champion, presented the Sector Action Plan for the Advanced Manufacturing Sector to the Cabinet. The Cabinet welcomed the report and commented that it was an excellent piece of work.</p> <p>RESOLVED that the findings of the Advanced Manufacturing Sector Action Plan be approved.</p>
<p><b>TVCA 92/17</b></p>	<p><b>PERFORMANCE, EVALUATION AND RESEARCH FRAMEWORK</b></p> <p>Cabinet considered a report regarding a Performance, Evaluation and Research Framework for Tees Valley Combined Authority. The Framework would ensure that the Combined Authority builds on its present evidence based approach to decision making and embeds further mechanisms that demonstrate it is making a meaningful impact in delivering the key priorities in the Strategic Economic Plan</p>

	<p>Cabinet commented that it was important to look at the devolution deal and where progress was not being made.</p> <p>Councillor Sue Jeffrey asked for details and further information on the arrangements for the annual report of the Combined Authority and the LEP to be shared with the Cabinet as soon as possible.</p> <p>RESOLVED that:</p> <ol style="list-style-type: none"> <li>i. Priority projects and areas of research activity be agreed;</li> <li>ii. Separate updates on individual areas of activity be received as required;</li> <li>iii. Performance information and research and evaluation needs for 2018/19 be included in the Combined Authority Annual Report.</li> </ol>
<b>TVCA 93/17</b>	<p><b>BUDGET 2017/18 – QUARTER 3</b></p> <p>Cabinet considered a report updating them on the financial position of the Combined Authority for the period ending 30<sup>th</sup> September 2017. The report also set out the current position in relation to the appointment of external auditors for the Combined Authority.</p> <p>RESOLVED that:</p> <ol style="list-style-type: none"> <li>i. the position on the Core Budget and General Reserve balance be noted;</li> <li>ii. the changes and updated Resource position at Appendix A be noted;</li> <li>iii. the allocations from the Development Fund and remaining balance identified in Appendix B be noted;</li> <li>iv. the position on SSI Task Force funding be noted;</li> <li>v. the position on the appointment of external auditors from 2018/19 be noted.</li> </ol>
<b>TVCA 94/17</b>	<p><b>TREASURY MANAGEMENT STRATEGY 2018/19</b></p> <p>Consideration was given to a report informing Cabinet of the proposed 2018/19 Treasury Management Strategy (TMS) and Treasury Management Practices (TMP's) for Tees Valley Combined Authority.</p> <p>RESOLVED that the Treasury Management Strategy and Treasury Management Practices be approved.</p>
<b>TVCA 95/17</b>	<p><b>ANNUAL AUDIT LETTER 2016/17</b></p> <p>Cabinet considered the Annual Audit Letter for 2016/17.</p> <p>RESOLVED that the contents of the annual audit letter be noted.</p>
<b>TVCA 96/17</b>	<p><b>DELEGATED DECISION MAKING AND GOVERNANCE UPDATE</b></p> <p>Consideration was given to a report setting out the process for delegated decisions of the Combined Authority for further consideration by members. It also provided an update on the recruitment process for the independent member of the Audit and Governance Committee, the appointment to Transport for the North's Scrutiny Committee and a new appointment to the Education, Employment and Skills Partnership Board.</p> <p>RESOLVED that:</p>

	<ul style="list-style-type: none"> <li>i. the current process in place for delegated decisions arrangements of the Combined Authority be noted;</li> <li>ii. the appointment of Christopher White and Jonathan Munby as independent members to the Audit &amp; Governance Committee be approved;</li> <li>iii. a constitutional change to increase the number of independent (i.e. non-councillor) members of the Audit and Governance Committee from (2) to (3) be approved;</li> <li>iv. the appointment of Cllr Nick Wallis as the member for Transport for the North's Scrutiny Committee and Cllr Kevin Cranney as the substitute member be approved;</li> <li>v. the appointment of Beth Farhat from the TUC to the EES Partnership Board be approved.</li> </ul>
<b>TVCA 97/17</b>	<b>DATE OF NEXT MEETING</b>  1 <sup>st</sup> June 2018, 10am (AGM)