

Please note that these minutes are currently in draft form and will be confirmed at the next meeting.

**TEES VALLEY COMBINED AUTHORITY (TVCA)
LOCAL ENTERPRISE PARTNERSHIP (LEP) BOARD AND INFORMAL CABINET**

Cavendish House, Stockton-On-Tees, TS17 6QY

Monday 7th October 2019 at 5pm

MEETING

ATTENDEES

Members

Ben Houchen (Chair)	Tees Valley Mayor
Jerry Hopkinson	PD Ports
Annabel Turpin	Stockton Arc
Vikki Jackson-Smith	J&B Recycling
Graham Robb	Recognition PR
Rachel Anderson	North East Chamber of Commerce (representing Business Representation Organisations)
Zoe Lewis	Middlesbrough College (representing FE Colleges)
John Sampson	Redcar & Cleveland Borough Council
Cllr Heather Scott	Darlington Borough Council
Cllr Shane Moore	Hartlepool Borough Council

Officers

John Hart	Governance Manager	TVCA
Julie Gilhespie	Chief Executive	TVCA
Linda Edworthy	Director of Strategy & Investment Planning	TVCA
Neal Smith	Head of Communications	TVCA
Tom Bryant	Head of Transport & Infrastructure	TVCA
Martin Waters	Goosepool Executive Director	TVCA
Chris Beck	Director of Business & Skills	TVCA
Gary MacDonald	Director of Finance & Resources	TVCA

<p>LEP 41/19</p>	<p>CHAIRS WELCOME & APOLOGIES</p> <p>The Tees Valley Mayor opened the meeting by reporting to members that due to the unavailability of the LEP Chair and Vice Chair, he would be acting as Chair for the meeting.</p> <p>Apologies were received from Paul Booth (LEP Chair) David Soley (LEP Vice Chair), Brenda McLeish (Learning Curve Group), Angela Howey (EE), Nigel Perry (CPI), Paul Croney (Teesside University), Cllr Mary Lanigan (Redcar & Cleveland Borough Council) and Cllr Bob Cook (Stockton Borough Council).</p>	
<p>LEP 42/19</p>	<p>MINUTES OF PREVIOUS MEETING & ACTION TRACKER</p> <p>The minutes of the meeting of September 9th 2019 were agreed and signed as a true record.</p> <p>Consideration was then given to the Action Tracker, with John Hart, acting Governance Manager, reporting that all outstanding requests made by members had now been addressed.</p> <p>Chris Beck, TVCA Director of Business & Skills, updated members on further progress made in the development of a regional digital skills training agenda, following an agenda item at the previous board meeting.</p>	
<p>LEP 43/19</p>	<p>ITEMS FOR DISCUSSION AT CABINET</p> <p>Members were briefed on the contents of papers to be presented to TVCA Cabinet for approval on Friday October 25th 2019, after which they had the opportunity to question officers.</p> <p>Municipal Waste Treatment Project Julie Gilhespie, TVCA Chief Executive introduced a paper detailing TVCA support for the development costs of a joint Municipal Waste Treatment Project being developed by the five Tees Valley local authorities.</p> <p>Teesside International Airport Martin Waters, Executive Director of Goosepool, introduced a progress update on the implementation of the business plan for Teesside International Airport.</p> <p>Demand Responsive Transport Tom Bryant, TVCA Head of Transport and Infrastructure, introduced a report seeking Cabinet approval for the awarding of a contract to run a pilot demand responsive bus project.</p> <p>Investment Plan Delivery Update Linda Edworthy, Director of Strategy and Investment Planning, introduced an update on investments made under the TVCA Investment Plan.</p> <p>District Heating Network</p>	

	<p>Alan Weston, Senior Project Manager, entered the meeting to update members on progress being made towards the development of a district heating network in Middlesbrough.</p> <p>Business Growth Programme Chris Beck, TVCA Director of Business and Skills briefed members on proposed changes to Tees Valley business support services.</p> <p>Northern School of Art Linda Edworthy briefed members on plans to commit Combined Authority resources to support the relocation of the school.</p> <p>RESOLVED: TVCA Officers to address matters raised by members prior to final publication of Cabinet Papers.</p>	
<p>LEP 44/19</p>	<p>DATE OF THE NEXT MEETING</p> <p>Monday November 11th 2019 at 5pm</p>	